

Charter
Board of Visitors of the U.S. Air Force Academy

1. Committee's Official Designation: The committee shall be known as the Board of Visitors of the U.S. Air Force Academy ("the Board").
2. Authority: The Secretary of Defense, pursuant to 10 U.S.C. § 9455 and in accordance with the Federal Advisory Committee Act (FACA) (5 U.S.C., Appendix) and 41 C.F.R. § 102-3.50(a), established the Board as a non-discretionary advisory committee.
3. Objectives and Scope of Activities: The Board shall provide independent advice and recommendations on matters relating to the U.S. Air Force Academy ("the Academy"), as set forth in paragraph four below.
4. Description of Duties: The Board, pursuant to 10 U.S.C. § 9455(e)(1) and (3), provides independent advice and recommendations on the morale, discipline, social climate, the curriculum, instruction, physical equipment, fiscal affairs, academic methods, and other matters relating to the Academy that the Board decides to consider. The Secretary of the Air Force and the Superintendent of the Academy shall provide the Board candid and complete disclosure, consistent with applicable laws concerning disclosure of information, with respect to institutional problems. The Board shall recommend appropriate action.

Pursuant to 10 U.S.C. § 9455(d), the Board shall visit the Academy annually. With the approval of the Secretary of the Air Force, the Board or its members may make other visits to the Academy in connection with the duties of the Board or to consult with the Superintendent of the Academy. Board members shall have access to the Academy grounds and the cadets, faculty, staff, and other personnel of the Academy for the purposes of the duties of the Board.

Pursuant to 10 U.S.C. § 9455(f), the Board shall prepare a semiannual report containing its views and recommendations pertaining to the Academy, based on its meeting since the last such report and any other considerations it determines relevant. Each report shall be submitted concurrently to the Secretary of Defense, through the Secretary of the Air Force, and to the Committee on Armed Services of the Senate and the Committee on Armed Services of the House of Representatives.

5. Agency or Official to Whom the Committee Reports: The Board reports to the Secretary of Defense, through the Secretary of the Air Force, the Committee on Armed Services of the Senate, and the Committee on Armed Services of the House of Representatives. The Secretary of the Air Force, pursuant to Department of Defense (DoD) policy unless otherwise directed by statute, may act upon the Board's advice and recommendations.
6. Support: The DoD, through the Department of the Air Force and the Superintendent of the Academy, provides the necessary support for the Board and ensures compliance with the requirements of the FACA, the Government in the Sunshine Act ("the Sunshine Act") (5 U.S.C. § 552b), governing Federal statutes and regulations, and DoD policy and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, federal staff payments and contract support, is approximately \$275,850. The estimated annual personnel costs to the DoD is 2.0 full-time equivalents.
8. Designated Federal Officer: The Board's Designated Federal Officer (DFO), shall be a full-time or permanent part-time DoD civilian officer or employee, or active duty member of the Uniformed

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Services, designated in accordance with DoD policy and procedures.

The Board's DFO is required to attend all Board meetings for the entire duration of each and every meeting. However, in the absence of the Board's DFO, a properly approved Alternate DFO, duly designated to the Board in accordance with DoD policy and procedures, must attend the entire duration of all Board meetings.

The DFO, or the Alternate DFO, approves and calls all Board meetings; prepares and approves all meeting agendas; and adjourns any meeting when the DFO or the Alternate DFO determines adjournment to be in the public interest or required by governing regulations or DoD policy and procedures.

9. Estimated Number and Frequency of Meetings: The Board shall meet at the call of the Board's DFO, in consultation with the Board's Chair and the Secretary of the Air Force. The estimated number of Board meetings is at least four times per year.
10. Duration: The need for this Board is on a continuing basis; however, it is subject to renewal every two years.
11. Termination: The Board shall terminate upon rescission of 10 U.S.C. § 9455.
12. Membership and Designation: The Board, pursuant to 10 U.S.C. §§ 9455 (a) and (b)(2), shall be constituted annually and composed of 15 members. The Board membership shall include:
 - a. Six persons designated by the President, at least two of whom shall be graduates of the Academy;
 - b. The Chair of the Committee on Armed Services of the House of Representatives, or designee;
 - c. Four persons designated by the Speaker of the House of Representatives, three of whom shall be members of the House of Representatives and the fourth of whom may not be a member of the House of Representatives;
 - d. The Chair of the Committee on Armed Services of the Senate, or designee; and
 - e. Three other members of the Senate designated by the Vice President or the President pro tempore of the Senate, two of whom are members of the Committee on Appropriations of the Senate.

Pursuant to 10 U.S.C. §§ 9455(b)(1) and (c)(1), Board members designated by the President shall serve for three years each, except that any member whose term of office has expired shall continue to serve until a successor is designated. The President shall designate persons each year to succeed the members whose terms expire that year. If a member of the Board dies or resigns, a successor shall be designated for the unexpired portion of the term by the official who designated the member.

If a member of the Board fails to attend two successive Board meetings, except in a case in which an absence is approved in advance, for good cause, by the Board Chair, such failure shall be grounds for termination from membership on the Board, pursuant to 10 U.S.C. § 9455(c)(2)(A)

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(“absenteeism provision”).

Pursuant to 10 U.S.C. § 9455(c)(2)(B), termination of membership on the Board pursuant to the absenteeism provision, in the case of a member of the Board who is not a member of Congress, may be made by the Board’s Chair and, in the case of a member of the Board who is a member of Congress, may be made only by the official who designated the member. In both instances, the successor shall be designated for the unexpired portion of the term.

Pursuant to 10 U.S.C § 9455(c)(2)(C), when a member of the Board is subject to termination from membership on the Board under the absenteeism provision, the Board’s Chair shall notify the official who designated the member. Upon receipt of such a notification with respect to a member of the Board who is a member of Congress, the official who designated the member shall take such action as that official considers appropriate.

Board members who are not full-time nor permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. Board members who are full-time or permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

Each Board member is appointed to exercise his or her own best judgment on behalf of the DoD, without representing any particular point of view, and to discuss and deliberate in a manner that is free from conflicts of interest.

The Board members shall select the Chair and Vice Chair from the total membership.

Except for reimbursement of official Board-related travel and per diem, Board members serve without compensation.

13. Subcommittees: The DoD has determined that subcommittees are not authorized for this Board..
14. Recordkeeping: The records of the Board shall be managed in accordance with General Record Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, as well as the appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act (5 U.S.C. § 552).
15. Filing Date: November 13, 2020