



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 10TH AIR BASE WING
USAF ACADEMY COLORADO

29 January 2021

MEMORANDUM FOR ALL USAFA PERSONNEL

FROM: 10 ABW/CC

SUBJECT: USAFA COVID-19 Guidance and Directives, Return to Reopening Phase II-b

1. Effective Monday 1 February 2020, the USAF Academy will return to Reopening Phase II-b status. Health Protection Condition (HPCON) status will remain at Bravo. As the COVID-19 pandemic evolves, we must continue to adapt installation policies and preventive actions to balance protecting base personnel while ensuring continued mission effectiveness.
2. Many installation services, activities, and workplaces may expand services and or hours in Phase II-b, while continuing to maintain a sharp focus on all the COVID-19 mitigation measures that have kept you, your families, and our workplaces safe. For 10th Force Support Squadron services and hours, please go to www.usafasupport.com.
3. In this phase, commanders/supervisors may reduce the number of personnel teleworking. Teleworking, zoning workplaces, and teaming (Blue & Silver) our workforce has and will continue to be incredibly important. In addition to the installation's reopening Phase II-b and HPCON Bravo actions, each Mission Element has COVID specific phased response plans that should be followed.
4. Physical Distancing and gatherings remain limited in Phase II-b. The on-base gathering policy remains as follows:
 - a. **Social gatherings.** Unofficial social gatherings on base (potlucks, baby showers, gatherings of friends) are limited to no more than 10 people, even when social distancing can be maintained. All personnel are encouraged to review and follow the State of Colorado's guidelines and limit informal gatherings to no more than 10 individuals, regardless of location.
 - b. **Mission/work-related gatherings.** Physical distancing practices will be followed when holding required meetings or gatherings to include mask wear, sanitization and hygiene protocols. The maximum occupancy for mission required work related gatherings is defined by the "USAFA guide for Hosting Events During the COVID-19 Pandemic."
5. It is of vital importance that we continue to adhere to and strictly enforce the basic public health measures both on and off duty and on or off base.
 - a. Proactively monitor your health for symptoms of COVID-19 or other illness. Stay home if you feel sick or have a fever then call your supervisor and healthcare team.

- b. Practice physical distancing at all times and avoid close contact (within 6ft).
- c. Wear a cloth face covering that covers the nose and mouth when around others. Mask wear is encouraged under all circumstances, regardless of physical separation from other individuals, especially in an indoor environment.
- d. Wash your hands often with soap and water for at least 20 seconds and avoid handshaking.
- e. Avoid sharing personal items.
- f. Frequently clean surfaces that have been touched.

6. In the absence of specific direction outlined above, commanders and supervisors are empowered to implement actions that balance risk to physical and mental health and risk to operations and mission sustainment. Through a balanced, measured approach we will continue to defeat this enemy and preserve the long-term health of our team and operations. We will continue to monitor and assess the situation and adjust directives and guidance as necessary. My point of contact for this memo is Col Ramon Yambo-Arias, who can be reached at 719-332-3009 or at ramon.yamboarias.mil@mail.mil.

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