

Sponsor Registration Checklist

REQUIREMENTS FOR CIVILIAN FAMILY:

1. One Letter of Introduction from yourself (please limit to one page)
 - a. Describe your family (include names)
 - b. Place(s) of employment for yourself and spouse
 - c. Favorite sport/hobby (please name at least one for each)
 - d. Why you are interested in becoming a sponsor
 - e. Signatures of both Primary and Spouse
 - f. If you are wishing to sponsor a particular cadet candidate, please include the cadet candidate's name (first, last) and the year the cadet will graduate from USAFA (i.e. Prep Class 2020 is USAFA Class 2024)
2. Two Letters of Recommendation (from friends/neighbors/co-workers, etc. but not family members)
 - a. How long have they known you?
 - b. What is the basis of their relationship with your family?
 - c. Why they feel your family would be a good candidate?
 - d. Please ensure that these letters include signatures.
3. Completion of the Sponsor Questionnaire (Call 719-333-7737 or email PrepInfo@usafa.edu to provide an email address where the form may be sent).

REQUIREMENTS for USAFA GRADUATE OR PARENTS of CADETS/CADET CANDIDATES:

1. One Letter of Introduction from yourself (please limit to one page)
 - a. Describe your family (include names)
 - b. Place(s) of employment for yourself and spouse
 - c. Favorite sport/hobby (please name one for each)
 - d. Why you are interested in becoming a sponsor
 - e. Social Security number for yourself and spouse
 - f. Signatures of both Primary and spouse.
 - g. If you are wishing to sponsor a particular cadet candidate, please include the cadet candidate's name (first, last) and the year the cadet will graduate from USAFA (i.e. Prep Class 2019 is USAFA Class 2023)
4. Completion of the Sponsor Questionnaire (Call 719-333-7737 or email PrepInfo@usafa.edu to provide an email address where the form may be sent).

MILITARY/DoD BACKGROUND (ACTIVE/RETIRED/RESERVE):

1. Completion of the Sponsor Questionnaire (Call 719-333-3164 or email PrepInfo@usafa.edu to provide an email address where the form may be sent). Must meet rank requirements: O-3 or above, E-6 or above, GS-5 or above

Please submit complete packets only. Submitting incomplete packets will delay processing.
When submitting from via e-mail there will be NO need to mail original forms.

Return to one of the following:

MAIL: Cadet Candidate Sponsor Program/USAFA/PLP
5220 Cedar Drive, Ste. 108
USAF Academy, CO 80840

E-MAIL: PrepInfo@usafa.edu (scanned letters must include signatures)

For questions and further inquiries, please leave a message at (719) 333-7737 (allow at least 48 hrs for a reply). Check USAFA's website for the Cadet Sponsor Program online handbook (guidelines, tips, important phone numbers and more):

<https://www.usafa.edu/cadet-life/cadet-support-services/cadet-sponsor-program>

Thank you for supporting the Cadet Candidate Sponsor Program.

Revised 05/18

This information is for official use only.
Protect IAW AFI 33-332 and DoD Regulation 5400.11
And the Privacy Act of 1973
Completion of this form, or any portion of it, is voluntary.

ACADEMIC YEAR 2019-2020
PLEASE PRINT CLEARLY

PREP SCHOOL SPONSOR QUESTIONNAIRE

PRIMARY'S NAME (Title, Last, First, MI) _____

SIGNIFICANT OTHER'S NAME (Title, Last, First, MI) _____

Are you a DoD ID Cardholder? Yes/No

Is your Significant Other a DoD ID Cardholder? Yes/No

FOR NON-DOD ID CARDHOLDERS: IN ORDER TO ENSURE THE SAFETY OF THE CADET CANDIDATES, YOUR PERSONAL EMAIL AND NAME WILL BE USED TO CONDUCT A BACKGROUND CHECK. SUBMITTING THIS FORM CONSTITUTES CONSENT TO CONDUCT A BACKGROUND CHECK.

Please let us know if any of the information on this form changes, or if other family changes could impact the Cadet Candidate(s).

STREET ADDRESS: _____

CITY/ZIP CODE: _____

E-MAIL ADDRESS/ES: 1) _____ 2) _____

PHONE: (W) _____ (H) _____ (Cell) _____

Check here if your contact information in box is releasable to cadet candidates' parents and USAFA staff members

STATUS: (Circle) Active DOD Civilian Retired Parent of C/C Reserve Community Member (Civilian, no DoD-affiliation) USAFA Grad

RANK/GRADE: (Circle) Officer (O____) Enlisted (E____) Warrant (W____) Federal Service (GS____)

BRANCH: (Circle) Air Force Navy Army Merchant Marines Coast Guard Marines

ETHNICITY: (Circle) African American Native American Hispanic Inter-Racial Caucasian Other: _____ Asian/Pacific Islander

RELIGIOUS AFFILIATION: (Circle) Agnostic/Atheist Islamic/Muslim Non-Denominational Christian Baptist Jewish Non-Denominational Christian Buddhist Methodist Protestant Catholic Mormon/LDS Other: _____ Unknown/Uncommitted

MARITAL STATUS: (Circle) Married Single Divorced Widowed Legally Separated

YOUR FAMILY'S HOME CITY/STATE: _____

FAMILY'S (2) FAVORITE SPORTS/HOBBIES: (1) _____ (2) _____

PREFERENCES: Rate your preferences by number, so we can appropriately match you to a cadet. (1 is least important)

Home State	1	2	3	4	5
Ethnicity	1	2	3	4	5
Religious Affiliation	1	2	3	4	5
Sport/Hobby	1	2	3	4	5

Do you have any of the following in your home? (Circle all which apply)

Cats Dog Other pets (type) _____ Smokers Young Children (ages) _____ Teenagers (ages) _____

CADET CANDIDATE GENDER REQUEST: (Circle or number) _____ Male/s _____ Female/s _____ No Preference

Preferred number of cadet candidates to sponsor for the Academic Year _____

Special Request of Cadet Candidate(s): *Please call or send us an e-mail to check for availability of specific cadet candidate(s).*

If you have the name of a specific cadet candidate you would like to sponsor, please list the full name (s). You may request to sponsor as many cadet candidates as you wish.

(Last) _____ (First) _____

(Last) _____ (First) _____

(Last) _____ (First) _____

PLEASE PUT ANY ADDITIONAL COMMENTS ON BACK OR IN E-MAIL

OFFICE USE ONLY:

Date received _____ Date processed/ entered in database _____ Initials _____

Receipt sent _____

Revised May 2019