Security Clearance Information Checklist

Print and tape to the front of a 10" x 13" envelope.

Last Name (printed) _____

First Name (printed) _____

Last 4 of SSN _____

This envelope contains the following:

	Item	Notes
1	Social Security Card (original)	
2	SF 86 Complete (Bring a hard copy with you)	The SF 86 is the Questionnaire for National Security Positions. Please go to http://admissions.usafa.edu/appointeekit/forms/SF86_Dec2010.pdf.
3	Contact Information for all immediate family members	
4	References – at least 4 (not family members)	
5	Birth Certificate (original or certified copy)	
6	Passport	If you have a U.S. passport, you must bring it. If you do not have a passport, you do not need to obtain one.
7	Foreign Passport (if applicable)	If you have a passport from a foreign country, you must bring it, even if it is expired.
8	Form FS-240 (if applicable)	The Form FS-240 is the Consular Report of Birth Abroad of a Citizen of the United States of America (CRBA).
9	Proof of Citizenship (if applicable)	

Contact information for all immediate family members (including step parents/siblings and half siblings), full names, birthdates, addresses, and phone numbers. Print all information, it must be legible.

Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

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Address: _____ Phone Number: _____

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Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

Full name with middle initial (include maiden name): _____

Relationship (mother, father, sibling, etc): _____

Address: _____ Phone Number: _____

_____ Birthdate: _____

References (neighbors, close friends, teachers, etc – NOT family members):

Full name with middle initial: _____

How do you know this person? _____

Address: _____ Phone Number: _____

_____

Full name with middle initial: _____

How do you know this person? _____

Address: _____ Phone Number: _____

_____

Full name with middle initial: _____

How do you know this person? _____

Address: _____ Phone Number: _____

_____

Full name with middle initial: _____

How do you know this person? _____

Address: _____ Phone Number: _____

_____

Full name with middle initial: _____

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Address: _____ Phone Number: _____

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