

**USAF ACADEMY PREPARATORY SCHOOL
(USAFAPS)**



**CLASS of 2027
REPORTING INSTRUCTIONS**

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Welcome to the United States Air Force Preparatory School!

Congratulations on your selection to the United States Air Force Academy (USAFA) Preparatory School! This July you will begin a challenging and rewarding program that will strengthen your academic foundation and introduce you to our Profession of Arms. Aside from academics, we will instill in you discipline, leadership, teamwork, adaptability, and technical skills. Furthermore, we will foster traits of resiliency, integrity, and a strong sense of duty. You will learn to embody our Core Values: Integrity First, Service Before Self, and Excellence in All We Do. You will be tested emotionally, physically, and mentally, and you will be given the tools to succeed.

The Preparatory School is a military organization, and you are required to adhere to all Air Force standards. Respecting your peers, faculty, and staff will be an absolute necessity. Your training begins with an 18-day Basic Military Training (BMT) where you will learn military drill, proper uniform wear, and other military-specific skillsets. Upon graduation of BMT, you will become a Cadet Candidate and embark on your journey towards earning an appointment to the United States Air Force Academy.

As a military institution, drug use is forbidden. During BMT, you will acknowledge any prior drug use and pledge not to use illegal drugs, which is prohibited by the Uniform Code of Military Justice (UCMJ). During in-processing civilian entrants may admit to any prior drug use without legal consequence. However, entry may be refused for excessive use. Prior enlisted, AFG, and AFR will be evaluated based on the Uniform Code of Military Justice. During your 10-month assignment here, expect to be randomly drug tested, including within your first few days upon your arrival. Your entrance could be denied during in-processing, and you could face serious disciplinary actions and/or disenrollment if found to test positive for illegal substances. All criminal offenses will be fully prosecuted under the UCMJ.

All civilian Cadet Candidates will take the Oath of Enlistment once they have successfully in-processed the Preparatory School and be enlisted into the Air Reserve Component and ordered to voluntary Active Duty for training to serve as enlisted Airmen at the Preparatory School. Prior-Enlisted Cadet Candidates are not required to retake the Oath of Enlistment and will remain on Active-Duty status, and their existing service contract will run concurrently with their Preparatory School attendance. Guard and Reserve Cadet Candidates will be called upon to Active-Duty status for the academic year.

This program is designed to be challenging. With hard work, dedication, and trust in yourself, you can undoubtedly succeed. Welcome to the United States Air Force Preparatory School!

Husky Pride!

Section 1

Reporting Instructions

(Read thoroughly)

Arrival at the Preparatory School:

Prior Enlisted and ANG/AFR personnel will arrive in the local area no later than 11 Jul 26 to report to the Preparatory School on 12 Jul at 0900.

All civilian selectees will arrive in the local area no later than 13 Jul 26 to report to the Preparatory School on 14 Jul 26.

Civilians Only: All Cadet Candidates will participate in in-processing and **must arrive at the United States Air Force Academy Preparatory School (USAFAPS)** at their assigned times according to their assigned squadron. USAFA Prep Staff will contact you via e-mail with your squadron assignments. Your assigned Squadron will determine your arrival time:

- **CHARLIE SQUADRON**, you **MUST** arrive at the USAFA Preparatory School parking lot **between 0730 and 0800 on 14 July 2026.**
- **BRAVO SQUADRON**, you **MUST** arrive at the USAFA Preparatory School parking lot **between 0830 and 0900 on 14 July 2026.**
- **ALPHA SQUADRON**, you **MUST** arrive at the USAFA Preparatory School parking lot **between 0930 and 1000 on 14 July 2026.**

***Civilians** – Arrive in **tasteful** physical training clothes and athletic shoes.

- Shirts must have sleeves, shorts must extend to at least the top of the knee

***Prior Enlisted/ANG & AFR** – Arrive in your military uniform (OCPs) and within military dress and appearance standards. Ensure your travel arrangements are made so that you arrive in the local area on the evening of 11 July 2026 and report to the Preparatory School campus on 12 July 2026 at 0900. Arrival location will be the drill pad behind the F-100 airplane monument on the Preparatory School campus.

Cadet Candidate drop-off is located at the west side of the Air Force Academy Preparatory School (5220 Cedar Dr., U.S. Air Force Academy, CO 80840). Signs will be placed along the roads to the Preparatory School. Family and friends are **NOT** allowed past the drop-off point.

All Cadet Candidate's must arrive with \$800 in discretionary money available in a checking or savings bank account for expenses incurred during BMT. Military pay is through direct deposit. Cadet Candidates must have access to a bank and hand-carry their banking information (routing/account numbers) as phones will not be permitted upon arrival. Furthermore, Cadet Candidates are encouraged to notify their banks about their travels to Colorado to avoid transactions flagged for fraud. Cadet Candidates without a checking or savings account may open one here with a local bank.

Prior Enlisted: Follow standard Permanent Change of Station (PCS) guidelines and hand-carry the following items to USAFA Preparatory School:

- Last Enlisted Performance Brief (EPB) or Letter of Evaluation (LOE) if the EPB is unavailable
- Copy of Career Data Brief – obtained from Virtual Military Personnel File (vMPF)
- Copy of all awards, decorations, and technical school certificates
- Copy of all Personnel Records Data Application (PRDA) records
- Copy of any Décor 6 currently in process – unsigned copies are permitted if decoration has not yet been finalized and placed in members records
- MPF out-processing packet
- Recall roster from losing unit

*Prior Enlisted members eligible for Before the Zone (BTZ) consideration within 90 days of arrival to USAFAPS must bring all **completed** nomination criteria with them and provide to their respective squadron chain of command.

All prior enlisted will enter with their rank as of their date of enrollment, retain their primary Air Force Specialty and date of rank or effective date, and promote with pay commensurate with their grade. Members will reside in the dormitories and will not receive BAS or BAH.

Losing MPF Instructions: Inform your losing MPF of the following:

Minimum 12-months retainability is required. PPC 9IT does NOT apply. Remarks to add on orders: “Shipping HHG to HOR is permitted”

Guard and Reserve (ANG/AFR): AFR/ANG members are reassigned by their reserve/guard unit to USAFAPS using the AF Form 1288, Application for Ready Reserve Assignment and the DD Form 368, Request for Conditional Release. Both the AF Form 1288 and DD Form 368 must be signed by the member’s losing commander.

- USAFA Admissions will contact you to initiate the AF Form 1288 and DD Form 368 process. Do not delay on this crucial step.
- ANG members must also hand-carry a copy of their ANG DD 214.

Once all documents are submitted to Admissions, Admissions will sign all documents and send all finalized forms back to member’s unit to start the separation (from ANG) or release (from AFR) process, and to ARPC to transfer members to the Preparatory School. This is vital to ensure proper separation from the ANG unit or that release from the AFR unit has taken place in all applicable database systems. For any questions about this process please contact Admissions at 719-333-3801 or usafa_rrs.orgmail@afacademy.af.edu.

All ANG/AFR members will retain rank while reassigned to USAFAPS.

Civilians: Civilians who enlist for the purpose of attending USAFAPS will be awarded the grade of E-1 upon entry. Pay for non-prior service members will be in accordance with U.S. law, 37 USC 203(e) (1). Individuals possessing JROTC or Civil Air Patrol or any other pre-service activities listed in DAFMAN36-2032, Table 3.1 (**Shown Below**) may be considered for promotion to E-2 or E-3. Civilians must **hand carry:**

- High School Diploma
- Any documentation verifying completion of any activity listed in Table 3.1 below

Failure to present these documents within the first 30 days will prevent promotion consideration. **All civilians are paid the same amount (35% of O-1 pay), regardless of promotion status to E-2 or E-3.**

Table 3.1. Entry Grade Determination for Non-Prior Service Enlistees.

RULE	A	B	C
	If the applicant:	Enlistment grade authorized:	Notes:
1.	Is enlisting for Officer Training School (OTS).	airman first class /staff sergeant	5, 6
2.	Is a Civil Air Patrol (CAP) cadet who earned the General Billy Mitchell, Amelia Earhart, Ira C. Eaker, or General Carl Spaatz Award, or the Headquarters (HQ) CAP submits a letter certifying successful completion of the award.	airman first class	1, 2
3.	Has satisfactorily completed the entire three (3)-year high school Junior Reserve Officers' Training Corps (JROTC) program, is a high school graduate, presents official certificate of completion from the service component or the school conducting the program.	airman first class	1, 2
4.	Is a former service academy student who has completed at least one year at the academy.		1
5.	Is non-prior service and enlists under the Critical Skills Promotion program as part of the fiscal year recruiting and retention initiatives for the fiscal year in which the applicant enlists.		1, 2
6.	Has at least 45 semester hours or at least 67 quarter hours of accredited junior college/college credits.		1, 4
7.	Has satisfactorily completed two years of high school JROTC program, is a high school graduate, and presents written evidence of program participation from the service component or the school conducting the program.	airman	1, 2
8.	Is a former service academy student who has completed at least 90 days but less than one year at the academy.		1, 3

9.	Possesses at least 20 but less than 45 semester hours or, at least 30 but less than 67 quarter hours of accredited junior college/college credits.		1, 4
10.	Recipients of the Boy Scout Eagle Award or Girl Scout Gold Palm.		1, 2
11.	Other than above.	airman basic	

Notes:

1. Every effort is made to ensure the applicant is enlisted into the appropriate grade at the time of the enlistment process.
 - a. RegAF Airman have up to one year after arrival at their first permanent duty station to apply for a grade correction if an error exists. Send requests through the military personnel flight to AFPC Officer Accession Branch (AFPC/DP2LT) for consideration.
 - b. AFR and ANG Airman requests may be completed up until BMT graduation date.
2. An individual enlisted in their senior year of high school is enlisted in the grade of airman basic, but an exception to policy may be authorized. Upon graduation from high school and receipt of the diploma or transcripts, the individual may be promoted to the grade reflected in Column B, with an effective date of graduation. For RegAF these actions are completed prior to entry into BMT. For AFR and ANG, these actions may be completed up until BMT graduation date.
3. Unless separated for cause or highest grade held was airman basic.
4. Certification of completed college semester hours is necessary. Examples are a certified college transcript or a validated letter from the college.
5. ANG applicants assessed to attend OTS are initially enlisted at the grade of airman first class while awaiting an OTS date in accordance with Chapter 5, then promoted to staff sergeant in accordance with Chapter 7.
6. RegAF and AFR applicants assessed to attend OTS are enlisted at the grade of staff sergeant.

Section 2

Travel to USAFAPS

You will select your mode of travel in the Admissions Portal. The options are listed below. Changes cannot be made after selection, so carefully consider them and discuss them with your family. On arrival, you will complete a DD Form 1351-2, *Travel Voucher*, for travel expense reimbursement. A complete travel itinerary is required, **so keep track of all dates involved and save all receipts.** You do not need to track intermediate stops in your itinerary unless you remain overnight or change modes of travel (airline, commercial vehicle, private vehicle, etc.).

Prior Enlisted: Follow standard Permanent Change of Station (PCS) guidelines.

Reserve and Air National Guard: You will be placed on invitational orders to travel to the USAFA Preparatory School.

****Cadet Candidates are highly encouraged to bring their own personal vehicle! ****

Option 1. Travel by Private Auto to the Preparatory School & Vacation Enroute Guidelines:

- a. **We highly encourage you to bring your own vehicle.**
- b. Travel reimbursement by private auto will only cover the mileage cost from your home of record address to the Preparatory School. Any additional travel is incurred at the Cadet Candidates expense.
- c. **Civilians:** Ensure your travel arrangements are made so that you arrive no later than 13 July 2026 ready to in-process the following day at your squadrons arrival time on 14 July 2026.
- d. You will be reimbursed for mileage (\$0.21, rate per mile); **save** all receipts.
- e. **Prior Enlisted/ANG & AFR:** Ensure your travel arrangements are made so that you arrive in the local area on the evening of 11 July 2026 and report to the Preparatory School campus on 12 July 2026 at 0900. Arrival location will be the drill pad behind the F-100 airplane monument on the Preparatory School campus.
- f. The Air Force Academy Preparatory School is located fifty-five miles south of Denver, Colorado, and eight miles north of Colorado Springs, Colorado, just west of Interstate Highway 25. If you travel to the Air Force Academy Preparatory School by car, you will find that entrances to the installation from the highway are clearly marked. Please refer to the travel reimbursement section before arranging travel.

Option 2: Civilians, ANG & AFR may request that the Government purchase a commercial airline ticket:

- a. Government will purchase Civilians airline ticket only. Matching to family travel itinerary is not guaranteed.
- b. Your flights must be booked from the nearest airport to your home of record.
- c. You will complete a travel voucher upon in-processing and receive per diem (meals and

- incidental expense allowance) entitlement for travel to the Preparatory School.
d. Changes will not be allowed.

Option 3: Civilians, ANG & AFR make their own travel arrangements by purchasing airline tickets or driving to Colorado Springs, CO:

Option 3a. Travel by Airline to the Preparatory School:

- a. Civilians, ANG & AFR procure their own airline ticket. Departure location must be the airport closest to the individuals home of record and arrival destination must be Colorado Springs Airport. Cadet Candidate's will be reimbursed for the cost of the airline ticket not to exceed the cost of a government procured ticket. Contact your admissions counselor for further assistance, if needed.
- b. When purchasing tickets and making hotel reservations, please ensure all receipts are in the **Cadet Candidate's** name. Furthermore, the Cadet Candidate's reimbursement for airfare will be limited to the government constructed cost from the starting location on the orders to Colorado Springs, CO. For reimbursement limitations, visit <https://www.gsa.gov/travel/plan-a-trip/transportation-airfare-rates-pov-rates-etc/airfare-rates-city-pair-program>
- c. If you have any questions regarding reimbursement or pay, contact usafa.fm@us.af.mil prior to booking travel.

Option 4: Other Commercial Ground Transportation

- a. Cadet Candidates may also utilize and receive reimbursement for bus or rail transportation. Keep all receipts associated with this trip.

If Cadet Candidates are delayed for any reason and will not arrive at the time required, **immediately** call (719) 333-7737 to let the Preparatory School know.

Travel Vouchers

The following information and documentation, if applicable, is required when completing your travel voucher. Ensure you bring the following (printed, if able):

- a. Cadet Candidate airline itinerary
- b. Distance (in miles) from your home to the departing airport **and** from Colorado Springs airport to the Preparatory School
- c. Receipts for personally purchased airline tickets
- d. Receipts for all reimbursable expenses such as taxi fares, Uber, hotel, etc.
- e. For those driving, the distance from Cadet Candidates home of record to the USAFAPS (in miles)

Hand-carry printed copies of all receipts, as Cadet Candidates will not have access to printers/phones/computers until sometime after the completion of Basic Military Training.

Note: (Civilians) Should you refuse to take the Oath of Enlistment upon arrival at the Preparatory School, or if it is taken under fraudulent or false pretenses, you will not be entitled

to any travel expense reimbursement. Failure to take the Oath of Enlistment will negate ALL entitlements for travel expenses to the Preparatory School, as well as travel expenses back to your home. These expenses will become the Cadet Candidate's responsibility.

Section 3

Lodging

Civilians: Arrive in the local area by 13 July 2026 to mitigate any delays and ensure you are ready to report on 14 July 2026 at your squadron's report time. While the Academy does have lodging, we cannot guarantee room availability. However, there are several options just outside of the Academy gates. Call and book your accommodation early as Colorado Springs is a major tourist center.

(USAFA Lodging) Rampart Lodge at the Academy Contact Number: (719)333-4910

As a reminder, retain all food, lodging, and transportation (taxi, Uber, Lyft, airlines, etc) receipts for reimbursement. The maximum amount the government will reimburse is limited to \$168.00 per night in Colorado Springs. For lodging elsewhere during travel, check the following website for max reimbursement rates: <https://www.travel.dod.mil/Travel-Transportation-Rates/Per-Diem/Per-Diem-Rate-Lookup/>. If using a taxi service, Uber, Lyft, etc. for transportation onto the Academy, request a driver that is authorized to enter the Academy grounds. You should also check to see if your hotel provides free shuttle service from the Colorado Springs airport.

ANG/AFR: Arrive in the local area by 11 July 2026. Lodging may be booked at the Rampart Lodge (iv available) or off base. Keep all receipts.

Prior Enlisted: Standard PCS rules apply. Contact the Rampart Lodge at the Academy. If no rooms are available, request and obtain a Non-Availability Letter prior to booking lodging off base. The Non-Availability Letter is required for lodging reimbursement if you stay off base. Once you report in on 12 July at the Preparatory School, you will move into your respective Squadron dorm room.

Rampart Lodge at the Academy Contact Number: (719)333-4910

Section 4

Medical

Civilians: You will receive a medical evaluation on arrival at the Preparatory School. The Department of Defense Medical Examination Review Board (DoDMERB) physical is required for qualifying for entrance to the Preparatory School. Entrance to the Preparatory School assumes that your examination reflects your true medical status. You can ensure this by:

1. Providing a complete and accurate medical history at the time of your examination.
2. Immediately reporting any change in your medical status (injury, physical or mental illness, or diagnosis of a new condition) to DoDMERB, telephone (719) 333-3562, after you have finished your examination.
3. Notifying DoDMERB prior to treatment or procedure if elective surgery or medical treatment is contemplated, as this may adversely affect your medical status.
4. Visual refractive error corrected by orthokeratology (using hard contact lenses to decrease myopia) or keratorefractive surgery (RK, PRK, LASIK, or other laser procedures to correct refraction) is medically disqualifying. Individuals who have undergone either PRK or LASIK must call and report this to DoDMERB at (719) 333-3562, as they may need to be evaluated by the medical authority. Waiver candidates must meet strict criteria regarding both pre-operative and post-operative visual status.
5. Send all medical information to DoDMERB as soon as possible.

The DoDMERB examination is used only for appointment to the Air Force Academy Preparatory School and does not apply to any aviation qualification requirements.

Medications

All medication in your possession will be examined by an Air Force medical officer. Please see below chart for authorized over-the-counter medications. NOTE: Ensure you keep your medications with you as you process through the in-processing line. Medications **MUST** be in original **SEALED** containers. Do not bring medications that are expired or will expire during BMT. If you have any questions about medications, call the Cadet Clinic-Medicine at (719) 333-5187.

Generic Name Over the Counter Medication / Strength	Example Brand Name Over-The-Counter Medication	Use	Quantity*
Ibuprofen 200 mg tablets	Advil, Motrin	Fever / Aches / Pain	1 bottle
Acetaminophen 325 mg tablets	Tylenol	Fever / Aches / Pain	1 bottle

Loratadine 10 mg tablets OR Fexofenadine 180 mg tablets	Claritin OR Allegra	Seasonal Allergies	1 bottle
Loperamide 2 mg capsules OR Bismuth Subsalicylate 262 mg tablets	Imodium OR Pepto-Bismol	Diarrhea	1 bottle
Menthol	Halls	Cough Drop	1 bag
Propylene glycol 0.6% eye solution OR Polyvinyl Alcohol 0.5% and Povidone 0.6% eye solution OR Carboxymethylcellulose 0.5% eye solution	Systane OR Clear Eyes OR Refresh Plus	Dry eyes	1 box
Bacitracin, Neomycin, Polymyxin B ointment	Neosporin	Topical Antibiotic	1 tube
Vitamin C 1,000 mg per packet	Emergen-C	Supplement	1 box
Vitamin D (800 – 2,000 IU)		Supplement	1 bottle
Multi-Vitamin	One A Day	Supplement	1 bottle
Polyethylene glycol 3350 powder	Miralax	Constipation	1 bottle
Clotrimazole 1% cream OR Tolnaftate 1% powder	Lotrimin AF OR Tinactin	Foot Care	1 tube
Adhesive Bandage	Band-Aids / Moleskin	Personal Aid	1 box

- Any medication you bring is for **personal use only** – Do NOT distribute to others
- All meds will be verified by certified medical personnel upon arrival on I-Day, and will be stored in a locked security drawer.
- Quantity: Over-the-counter medications generally come in various counts/sizes but recommend small bottle count (i.e., 30 tablets/capsules but no more than 100 tablets/capsules).

Cadet Candidates are NOT authorized to bring/store/use:

- Sleeping aids (Unisom)
- Cough suppressants (Nyquil)
- Workout supplements (pre-workout, protein, etc.)
- Medications with drowsy effects (Benadryl, Tylenol PM)
- Prescription meds (birth control, skin cream) will only be authorized after being verified by Preparatory medical personnel on I-Day.

Medical Care

Medical care is available throughout BMT, and medications are prescribed on an as-needed basis. Routine medications (those not deemed necessary by the USAFA Medical Team) can be resumed at the completion of basic training. You must hand carry all your medications (including allergy extracts) through in-processing.

If there are questions concerning on-site medical attention during BMT please contact the BMT medical staff, at (719) 333-9330.

X-Rays

If you have suffered an orthopedic injury or have been treated for an orthopedic injury or deformity in the **last year** from your in-processing day (14 July 2026), you are **REQUIRED** to bring your most recent x-rays from your physician. These x-rays will be turned in to the cadet clinic during in-processing.

Medical Records

You **do not** need to bring a copy of your medical records. However, if you have a preexisting condition of which you feel the Preparatory School must be aware, please bring a copy of the relevant paperwork.

Prior Enlisted/ANG & AFR: Hand-carry any medical forms provided to you during your out-processing.

Immunizations

Immunizations are a mandatory requirement for military duty. All Cadet Candidates must get the necessary immunizations **PRIOR** to arrival at the Preparatory School.

You will upload your immunization records on the portal and hand carry a copy of your immunization records from your physician(s) office on in-processing day. If verification of your immunization status is not available, you will receive required immunizations even if immunized previously.

Optical (Eyeglasses)

If you wear eyeglasses **or have worn** eyeglasses in the past **two years** you **must** bring a pair with you to the Preparatory School and have them available during in-processing. Eyeglass frame must be black, gold or silver. Sunglass frames may only be black. Eyeglasses with transition lenses are not authorized in formation; therefore, you must bring at least one pair of standard eyeglasses. You will be issued an additional pair of uniform military spectacles based on your eyeglasses prescription. **Your military spectacles must be worn at all times during basic training.** Contact lens wear is UNAUTHORIZED throughout the duration of BMT, to include in-processing day. Contact lenses may be worn after BMT is complete. Please direct inquiries to Optometry at (719) 333-5189.

Dental

The Preparatory School staff expects that you will arrive with no potentially disqualifying dental conditions. Examples of dental conditions that may prevent you from performing optimally include (1) the presence of impacted or erupted wisdom teeth that cannot be maintained in a state of health, (2) cavities that may become emergent problems if not restored immediately, or (3) active orthodontic appliances (braces). **Active orthodontic appliances are a disqualifying condition for Preparatory School admission.** All orthodontic treatment must be completed, devices removed, and retainers in place prior to entering the Preparatory School.

Prior Enlisted/ANG & AFR: Hand-carry any dental forms provided to you during your out-processing.

Section 5

Finance

Military Pay and Banks

Military pay is directly deposited into your bank account. To receive your military pay while in BMT, the Finance Office needs to link your bank/credit union account to the Defense Finance and Accounting Services (DFAS). You will submit the Direct Deposit Form provided in your Cadet Candidate kit with your routing number and account number (not debit card number) of an existing **individual** account. If you do not have an individual bank account when you arrive, you may open an account at Air Academy Federal Credit Union available on USAFA or any other institution of your choosing.

Air Academy Federal Credit Union (AAFCU) -- A full-service financial institution offering checking and savings accounts, auto loans, and robust electronic services - including online banking, mobile app, online bill paying, and access to nearly 30,000 surcharge-free ATMs nationwide - and much more. The credit union is located on base in the Community Center, Building 5136. There are three 24-hour ATMs located on base - at the branch, Fairchild Hall, and a drive-up ATM is located between the Base Exchange and Commissary. In addition, AAFCU is a part of the Shared Branching Network, giving you access to your account nationwide. Visit aafcu.com to open an account today (use employer code USAFA22). If you need assistance or have questions, please call (800) 223-1983 or (719) 593-8600, or email them at contactus@aafcu.com.

Scholarships and Educational Investment Funds

Agencies should issue scholarship proceeds directly to the Cadet Candidate. When a scholarship agency is unable to make payment directly to the Cadet Candidate, the scholarship may be accepted for credit to the Cadet Candidates pay account provided there are no restrictions on the scholarship and the **check is payable** to the US Treasury. Restrictions are any condition or limitation an agency places on the use of their scholarship funds. Restriction examples: “must be used for tuition, room and/or board,” “student is required to maintain a specific GPA,” “scholarship funds will be paid back if cadet disenrolls,” etc. Scholarships silent on restrictions will be treated as non-restrictive and accepted. Once a scholarship is accepted, it is never refunded to the agency granting the scholarship, even if the Cadet Candidate disenrolls. Checks should be made payable to the Cadet Candidate and can be mailed directly to the Cadet Candidate or to USAFA Preparatory School, Attn: Resource Advisor, 5220 Cedar Drive, USAF Academy, CO 80840. **Be sure to document in the memo section the Cadet Candidate’s full name and social security number on the check.**

Tax Information

Federal Income Tax

Federal and State tax withholding will be started at the filing status of single with one exemption. The state of legal residence will be automatically input based on the home of record on file for the student. Cadet Candidates may change their state for tax withholding at any time by completing a State of Legal Residence Declaration in the online MyPay application, once they receive access.

Once you become a Cadet Candidate at USAFAPS, **you are a member of the United States Air Force** and are no longer dependent upon your parents for support. Your filing status will be considered "Single," meaning you support yourself (see IRS Publication 17). However, since prior to arriving, you were likely a dependent of your parents for half of the year before you entered the Preparatory School, and you may possibly be claimed as a dependent on their return for that year. To claim you as an income tax exemption your parents must have contributed more than half of your total support for the year. "More than half of support" refers to dollar value, and not to the length of time support was given. Income tax support will be provided late February of 2027 for tax filling.

Tax Withholding

Cadet Candidates attending the Preparatory School are excluded from receiving Social Security benefits. Current Social Security regulations state, "Cadets and Midshipmen of the service academies are in the same situation as military personnel attending schools operated by the Armed Forces such as officer candidate schools, electronic schools, etc. They are considered to be on active duty in the armed forces while they are attending the academies and are, therefore, employees of the United States. They are entitled to basic pay at a monthly rate specified by law and are required to complete the courses of instruction at the academies." If you are a recipient of Social Security benefits, you must notify your local Social Security Office that you have accepted an appointment to the United States Air Force Academy Preparatory School and will be entering with the USAFA Preparatory Class of 2027 on 14 July 2026.

Personal Debt

All personal debts should be settled before your arrival at USAFAPS. You will not have access to a computer or phone to make payments during BMT, so you should set up any debt payments in advance.

Personal Debit/Credit Card (REQUIRED ITEM)

All incoming Cadet Candidates must have a personal debit/credit card upon arrival unless they are opening a new account with a local banking institution. During your transition week, between the completion of Basic Military Training and the first day of academic classes, you will be required to purchase schoolbooks (~\$450.00) **on your personal bank card**. However, for this purchase, the military finance office will advance your pay to ensure adequate funds are available in your personal bank account for this transaction. These funds are **strictly** for the purchase of your schoolbooks. The personal credit cards accepted at the bookstore are Visa, Mastercard, Discover, and American Express.

Section 6

Admissions

Contingent Selection

Your selection to the Preparatory School is conditional upon continued academic and physical excellence, and the continued display of high moral character. If between submission of your final qualifying Air Force Academy Preparatory School documents and the taking of the Oath of Enlistment, you are; arrested, convicted or fined for any offense; fail a college or high school class; are suspended or expelled from school; become sick, injured, or have surgery; or use or possess prohibited substances (including locations where it is legal), you must immediately contact the Admissions Office at USAFA/RRS, 2304 Cadet Drive, Suite 2300, USAF Academy CO 80840-5025, Telephone (800) 443-9266. Failure to do so may result in refused admission, adverse action, and/or disenrollment.

Accepting Your Appointment

Acknowledge your “all-in” commitment statement in the on-line portal.

Declining After Accepting Appointment

If you decide to decline after accepting your appointment, notify the Admissions Office as soon as possible to allow time to offer your slot to another applicant. Refer to your portal for your Admissions Counselor’s direct contact information or call (800) 443-9266.

Section 7

Basic Military Training (BMT)

What to Expect

Your first challenge will be Basic Military Training. This is a demanding 18 day, 24-hour, 7-days per week operation. BMT will prepare you for the fundamentals of Air Force life through a transformational process with deliberate and objective-based training such as behavioral and military skills development, drill and ceremony, military courtesies, and life management skills. Communication with family and friends will be limited as BMT is a no-electronics environment. Personal phones will be collected and stored at the start of BMT and returned early in the Academic Year.

You need to be in the best possible physical condition when you arrive. BMT will test your physical capabilities. Regardless of your current physical aptitude, keep in mind that your physical training will now take place at 6,890 feet above sea level. Even a moderate training program can be demanding at this elevation. However, if you achieve a high level of fitness prior to arrival, you can expect significantly greater success during BMT. Practicing good habits now will pay dividends on arrival. BMT will also test your mental capabilities as you begin the transition from a civilian into a highly disciplined, physically fit Airman that will indoctrinate you into the rigorous military lifestyle of the profession of arms.

Prepare to be pushed beyond what you think your limits are and expect to succeed—you will face intellectual and physical challenges. It will be in your best interest to show up in shape and ready to undertake this challenge.

****Family and Friends are not authorized to stay or visit at any time during BMT****

You'll be assigned to one of three Squadrons. Your Squadron Commander, Academy Military Trainers, Military Training Instructors, and Cadet Cadre will teach you military discipline, dress and appearance, room standards, wingman principles, self-discipline, drill and ceremony movements, and healthy lifestyle objectives. You will learn Air Force heritage and regulations, and how to live by the Air Force Core Values. You will continually experience rigorous discipline and the need to exhibit attention to detail, punctuality, and the ability to follow orders.

Military Bearing, Customs & Courtesies

All Cadet Candidates will be known as “trainees” during BMT. All trainees will learn proper drill movements and the necessity of maintaining military bearing. BMT will push you to your limits and test your fortitude. You are expected to maintain your bearing. Furthermore, trainees will learn how to render a proper salute and how to properly address staff members and Cadet Cadre. Customs and courtesies are vital for fostering discipline, morale, and unit cohesion and provide a common cultural foundation for seamless operations, translating tradition into professionalism and mission effectiveness.

Daily Schedule

The daily schedule during BMT will challenge you to exercise effective use of time

management. Each day is filled with scheduled training activities with minimal personal time. Adequate time is provided for sleep, meals, breaks, hygiene, and religious worship. You will learn to use your time effectively.

Uniform Wear

During most of BMT, you'll wear the Operational Camouflage Pattern (OCP) uniform for military training, and physical training uniform (PTU) for exercising and intramural sports competition. You will be instructed in proper uniform wear and expected to present a professional military image at all times. Civilian attire is not authorized during BMT.

Appearance Standards – Taken from DAFI36-2903

MALES – Hair will be a natural color. No extreme colors are authorized (blue/green, etc.). Expect a military haircut on your first day. Faces must be clean shaven, including mustaches. Males may not have any ear or facial piercings. More guidance will be provided through Zoom/Teams/Facebook Live discussions prior to I-Day.

Prior Enlisted – If you have a current shaving waiver bring an updated copy. You will be further evaluated by medical staff at USAFA. Furthermore, you must arrive at the Preparatory School within Air Force grooming standards.

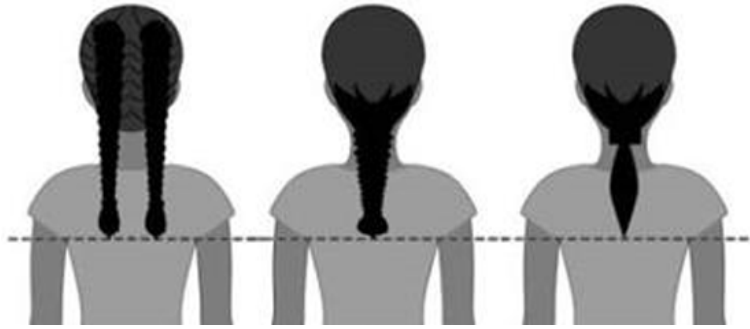
DO NOT SHOW UP WITH ANY VERSION OF THE FOLLOWING



FEMALES – Females will present a clean, well-groomed, and present a professional appearance. Hair must be a natural color. Extreme colors (blue, green, etc.) are unauthorized. One or two braids or a single ponytail or equivalent may be worn down the member's back with length not extending below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades. Scrunchies and Hairclips must be black. When using a clip or hairpins, hair will not present the appearance of a rooster tail. If wearing a bun, only a single bun is authorized. The bun will be no wider than the width of the head and all loose ends must be tucked in and secured. Furthermore, hair will not extend beyond the bottom of their collars when pinned up. Locs, braids, twists, micro-braids, French braids, Dutch braids, and cornrows are authorized. A braid or twist is two or more portions of interwoven hair. Multiple locs, braids, twists or cornrows may come together down the back in one or two braids, or a single ponytail. All locs, braids and twists when worn will be of uniform dimension, no wider than one inch, with natural spacing between the locs, braids, and twists and must be tightly interwoven to present a neat, professional, and well-groomed appearance. When worn, multiple locs, braids, or twists shall be of uniform dimension, no larger than a ¼ in diameter, show no

more than ¼ inch of scalp between the locs, braids, or twists and must be tightly interwoven to present a neat appearance.

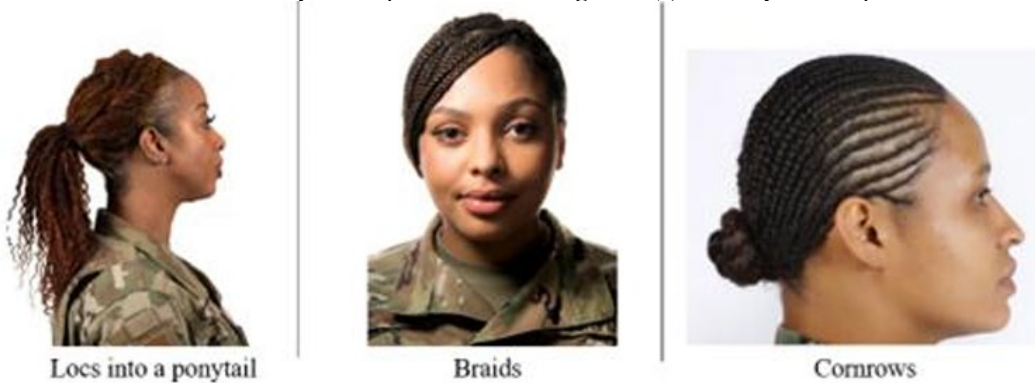
To ensure females can meet these standards, Prep School staff will be present on in-processing day to provide corrections.



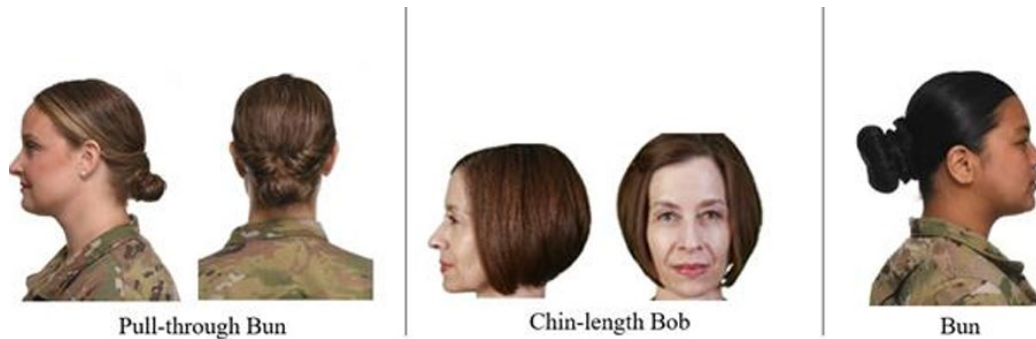
Ponytail/Braid(s) Length



Authorized Ponytails/Equivalent and Long braid(s) Hair Style Examples



Authorized Female Hair Style Examples of Locs, Braids, and Cornrows



Authorized Female hair Style Examples of Pull-through Bun, Bob, and Bun.

It is highly encouraged that all Cadet Candidates arrive on in-processing day meeting proper grooming standards.

Tattoos/Brands/Body Markings

For purposes of this instruction, a **tattoo** is defined as a picture, design, or marking made on the skin or other areas of the body by staining it with an indelible dye, or by any other method, including pictures, designs, or markings only detectible or visible under certain conditions (such as ultraviolet or invisible ink tattoos). A **brand** is defined as a picture, design, or other marking that is burned into the skin or other areas of the body. **Body markings** are defined as pictures, designs, or other markings as a result of using means other than burning to permanently scar or mark the skin.

Tattoos/brands/body markings with unauthorized content that are prejudicial to good order and discipline or exhibit content which is of a nature that tends to bring discredit upon the Air Force, are prohibited whether in or out of uniform. Airmen may not cover up tattoos, brands, and/or body markings with bandages or make up to comply with unauthorized content tattoo policy.

Tattoos/brands/body markings anywhere on the body that are obscene, commonly associated with gangs, extremist, and supremacist organizations, or that advocate sexual, racial, ethnic, or religious discrimination are prohibited in and out of uniform.

- Obscene tattoos/brands/body markings are grossly offensive to modesty, decency, or propriety.
- Extremist tattoos/brands/body markings are those affiliated with, depicting, or symbolizing extremist philosophies, organizations, or activities.
- Sexually discriminative tattoos/brands/body markings are those that advocate a philosophy that degrades or demeans a person based on gender.
- Racially discriminative tattoos/brands/body markings are those that advocate a philosophy that degrades or demeans a person based on race, ethnicity, or national origin.

Initial accessions must disclose any tattoos or brands not meeting the above criteria and receive appropriate Air Force Component Recruiting Service review (AFRS, AFRCRS, and ANG) to determine eligibility when questionable for appointment. Complete removal or alteration of unauthorized content and/or excessive tattoos/brands/body markings is otherwise required **prior**

to being accepted in the Air Force. Neck tattoos are not authorized without waivers.

Tattoos/ brands/body markings will not be on the hands, head, neck (anything visible above the open collar uniform), face, tongue, lips, eyes, and scalp. Airmen may not cover up tattoos, brands, and/or body markings with bandages or make-up in order to comply with the unauthorized content tattoo policy. Failure by Preparatory School Cadet Candidates to obey the mandatory provisions in this paragraph constitutes a violation of Article 92 of the UCMJ and will result in termination of their appointment.

Post Office

A private 4-digit post office box will be assigned for your personal mail. Below is the address template for sending mail.

NOTE: You will **NOT** have access to any **packages** until **after** BMT.

John Doe (first name last name)
PO Box ##### (insert your 4-digit PO Box Number)
USAF Academy, CO 80840

*The following address is **ONLY** for parcels when a P.O. Box number is **NOT** accepted as a delivery address by UPS or FedEx. Include their P.O. Box number (#####) with that address for proper delivery:*

John Doe_(your first and last name)
5136 Community Center Drive, ##### (insert your 4-digit PO Box Number only)
USAF Academy, CO 80840

***During BMT - ONLY appropriate letters and pictures are permitted and any mail received will be inspected to ensure compliance with these standards. No packages are permitted and will be held back until after BMT is complete.*

**** After BMT please address your letters and packages to Cadet Candidate (C/C) your first and last name.*

***** If you depart the Preparatory School, you will need to forward your mail. The Community Center Drive address will **NOT** forward.*

*****Bring All Documents** required to apply for nominations as acceptance into the Preparatory School does NOT guarantee an acceptance to USAFA. Every student will need to reapply for nominations!

Section 8

Preparing for BMT

Strength and Conditioning

We recommend using a combination of two weight workouts and one circuit workout each week for strength training. If you do not have access to the necessary weight equipment, three circuit workouts a week will help prepare you for the physical rigors of BMT. Space out the recommended workouts evenly across the week by allowing a day between each of the strength workouts (i.e., Mon/Wed/Fri or Tue/Thu/Sat). Minimize the number of times you do both a strength and endurance workout on the same day. On days you do double-up workouts, do the endurance workout after the strength workout (or do it later in the day).

MON	TUE	WED	THU	FRI	SAT	SUN
Weights		Circuit		Weights		Rest
Run*	Run		Run	Run*	Run	

*If running less than 5 days per week, avoid doubling up running and strength training on the same day.

Warm up properly before your workout to prevent injury and prepare your muscles for the upcoming work. You will need to exert yourself during your workouts to improve, but “*train don't strain*”. If the weight workout is too strenuous, work with a lighter weight and slowly progress to heavier weights as you get stronger. Conversely, if portions of the program are too easy, increase your weight load. As a rule of thumb, use a weight that barely allows you to finish the last one or two repetitions in each set.

Weight Program: Mon – Wed – Fri or Tue – Thu – Sat

Warm-up: Combination of dynamic stretches and calisthenics, to include Jumping Jacks (30 seconds); Alternate toe touch (10 repetitions each); Push-ups (10 repetitions), Sit-ups (25 repetitions); Butt Kicks (30 second); High Knees (30 seconds); Jog, Jump Rope or Bike (5 minutes)

Weight Workout

Muscle Group	Exercise
Quads	Squats, Leg Press
Hamstring	Hamstring Curls
Chest	Bench Press, Incline Press, Dumbbell Flies
Abs	Sit-ups, V-ups, Leg Raises, Incline Sit-ups, Flutter kicks, 6-inch Hold Crunches
Calves	Standing Calf Raises, Seated Calf Raises

Back	Lat Pull Downs, Bent Rows or Cable Rows
Biceps	Bicep Curls
Triceps	Triceps Push Downs

NOTE: Each day, select one exercise from each muscle group (alternate the exercises from day-to-day). Do exercises in the above listed order (Quads first and Triceps last). Sets: do three sets of each exercise. Reps: Upper Body (8-10 reps per set); Lower Body (12-15 reps per set).

Circuit Workout

Pull-ups (palms away)	as many as possible in 1 minute
Push-ups	as many as possible in 1 minute
Sit-ups (bent knee)	as many as possible in 1 minute
Bar Dips/Bench Dips	as many as possible in 30 seconds

Note: Do the above exercises as a circuit three times with a 1-minute rest interval between each exercise.

For example, you have 1 minute to do as many pull-ups as you can, rest for 1 minute. At the 2-minute mark, begin push-ups for 1 minute, then rest for 1 minute. At the 4-minute mark, begin sit-ups for 1 minute, then rest for 1 minute. Bar dips begin at the 6-minute mark, and the first set of four exercises will be done at the 6-minute and 30-second mark. Take an extra minute between sets and start the second set at 8 minutes and 30seconds. The third set will begin at the 17-minute mark.

Dips can be done between two tables if necessary. Start with one hand on each table at shoulder-width apart. Elbows are straight in full-arm-extension position. Bend elbows and lower chest to table height then lift your body to the straight-arm position. This completes one dip. You may also use a bench with your legs straight in front of you, feet on the floor. Repeat as many times as possible in allowed time.

Endurance

The most difficult physiological adjustment you will make at the Preparatory School will be associated with endurance requirements at the 6,890-foot elevation. Expect to run, a lot, during BMT. **Furthermore, you will be required to take the 15-minute Physical Fitness Test (PFT) consisting of pull-ups, long jump, sit-ups, push-ups, and a 600-yard run.** Past experience has shown those who have participated in good conditioning programs prior to coming to the Preparatory School had little problem with their endurance.

Below is the scoring for the PFT. You **MUST** receive a score of 250 or higher in order to pass the PFT.

PFT SCORE SHEET

Pullups			Jump			Situps			Pushups			Run		
F	Score	M	F	Score	M	Score	F & M	F	Score	M	F	Score	M	
	21	100		8'08"	100	95	100		72	100		1:35	100	
	20	94		8'07"	98	94	98		71	98		1:36	98	
	19	88		8'06"	91	93	96		70	96		1:37	93	
	18	82		8'05"	88	92	94		69	93		1:38	90	
	17	77		8'04"	84	91	91		68	90		1:39	87	
	16	71		8'03"	80	90	89		67	89		1:40	84	
	15	66		8'02"	76	89	87		66	87		1:41	81	
	14	60		8'01"	72	88	85		65	85		1:42	78	
	13	55		8'00"	68	87	83		64	82		1:43	75	
	12	50		7'11"	64	86	81		63	80		1:44	73	
	11	45		7'10"	60	85	79		62	78		1:45	70	
	10	40		7'09"	57	84	77		61	76		1:46	67	
	9	35		7'08"	53	83	74		60	74		1:47	65	
100	8	30		7'07"	50	82	72		59	72	100	1:48	62	
89	7	*25		7'06"	46	81	70		58	70	98	1:49	59	
78	6	21		7'05"	42	80	68		57	68		1:50	57	
67	5	17		7'04"	39	79	66		56	66		1:51	54	
57	4	13		7'03"	36	78	64		55	64		1:52	52	
50	3	9	100	7'02"	32	77	62		54	61	100	1:53	50	
37	2	5	95	7'01"	29	76	60		53	59	98	1:54	48	
*25	1	2	90	7'00"	*25	75	58		52	57	93	1:55	44	
			85	6'11"	23	74	56		51	55	90	1:56	41	
			80	6'10"	20	73	54		50	53	88	1:57	39	
			76	6'09"	17	72	52		49	51	85	1:58	36	
			71	6'08"	14	71	50	100	48	50	82	1:59	34	
			67	6'07"	12	70	48	97	47	47	80	2:00	31	
			62	6'06"	9	69	46	95	46	45	77	2:01	29	
			58	6'05"	7	68	44	92	45	44	74	2:02	26	
			53	6'04"	5	67	42	89	44	42	72	2:03	*25	
			50	6'03"	3	66	40	87	43	40	69	2:04	22	
			45	6'02"	1	65	38	84	42	38	67	2:05	19	
			41	6'01"	0	64	36	81	41	36	64	2:06	17	
			37	6'00"		63	34	79	40	34	62	2:07	14	
			33	5'11"		62	33	76	39	32	60	2:08	12	
			29	5'10"		61	31	73	38	30	57	2:09	10	
			*25	5'09"		60	29	71	37	29	55	2:10	7	
			22	5'08"		59	27	68	36	27	52	2:11	5	
			18	5'07"		58	*25	66	35	*25	50	2:12	2	
			15	5'06"		57	23	63	34	23	48	2:13	0	
			12	5'05"		56	22	61	33	21	45	2:14		
			9	5'04"		55	20	58	32	20	43	2:15		
			6	5'03"		54	18	56	31	18	41	2:16		
			4	5'02"		53	16	53	30	16	38	2:17		
			1	5'01"		52	15	50	29	15	36	2:18		
						51	13	48	28	13	34	2:19		
						50	11	46	27	12	31	2:20		
						49	10	44	26	10	29	2:21		
						48	8	41	25	9	27	2:22		
						47	7	39	24	7	*25	2:23		
						46	5	37	23	6	22	2:24		
						45	4	34	22	4	20	2:25		
						44	2	32	21	3	18	2:26		
						43	1	30	20	2	16	2:27		
								27	19	1	13	2:28		
								*25	18	0	11	2:29		
								23	17		9	2:30		
								21	16		7	2:31		
								19	15		4	2:32		
								17	14		2	2:33		
								15	13					
								13	12					
								11	11					
								9	10					
								7	9					
								6	8					
								4	7					
								2	6					
								1	5					

Last Name _____

First Name _____

S ID# _____

SQ Gender Class

	Score	Points	Grader Init
Pullups	_____	_____	_____
Jump	_____	_____	_____
	ft inches		
Situps	_____	_____	_____
Pushups	_____	_____	_____
Run	_____	_____	_____
	min sec		
Total	_____	_____	_____

- Grader Directions**
- 1 Select Proper M/F Column
 - 2 Circle Raw Score & Points Earned
 - 3 Enter Raw Score
 - 4 Enter Points Earned
 - 5 Enter Grader's Initials

To meet these requirements, you should develop a running program similar to the following:

Week	Distance (miles)	Men's Goal Time (min:sec)	Women's Goal Time (min:sec)	Times per Week
1	1	7:00	8:00	4
2	2	14:00	16:00	3
3	2	14:00	16:00	4
4	3	21:00	24:00	3
5	3	21:00	24:00	4
6	3.5	24:30	28:00	4
7	3.5	24:30	28:00	5
8	4	28:00	32:00	5

The two most common physical problems during BMT are blisters and shin splints which are often the result of inconsistent or poorly planned training. Your physical training routine should start at least eight weeks before BMT. Progress slowly to avoid blisters and injuries and seek medical assistance if any injuries develop.

If you are not accustomed to running, avoid running on concrete or asphalt in the first two weeks; run on softer surfaces (a track, grass, or dirt). Use a good pair of running shoes exclusively for the first two weeks of running workouts. Beginning in the third and fourth weeks, start running 1 mile of recommended distance in combat boots (a pair is issued during in-processing) twice a week. For the final four weeks, progress to 2 miles of the recommended distance with the boots on alternating running days. If your feet and legs are conditioned when you arrive at the Preparatory School, your chances of foot injury (blisters, shin splints, stress fractures, etc.) are greatly reduced.

Intercollegiate Athletics

The Preparatory School fields five Intercollegiate Athletic Programs that compete primarily against Junior College and other Preparatory Institutions: Football, Men's Wrestling, Men's Basketball, Women's Basketball, and Co-Ed Soccer. Most of the rosters will be comprised of Air Force Academy Falcon Division 1 recruits; however, if you are interested in participating in collegiate sports, there will be further instructions provided during BMT. All athletes must bring their own footwear.

Furthermore, our Athletic Programs require support personnel such as team managers, video support, social media support, etc. that are filled by Cadet Candidates. Support personnel are part of game operations, travel with the team, and will be provided with team gear and attire.

** Please note, if you are a recruited athlete or wish to participate in intercollegiate sports, you are required to bring in a broken-in pair of your court shoes, cleats, etc. as applicable.

Section 9

Preparatory School Information

Academics

The academic year begins in August and ends in May. During this time, you will have a busy schedule of classes, study periods, military training, and athletic participation. You will follow a strict schedule of calls that includes some evening military activities and additional training on select weekends. Most of your free time will be devoted to studying. Time management will be essential. To assist, we highly recommend bringing a planner (one week/7 days per 2 pages). This will act as a visual reminder and assist you with your busy schedule.

Room Arrangements

Cadet Candidates share 2-person rooms, and every dorm room has a twin-size bunk bed, wall locker, and desk for each occupant. There is a proper and predetermined location for everything, and you will be expected to keep your room in perfect order. Scheduled and random room and uniform inspections will occur and are designed to reinforce “attention to detail” to ensure you are meeting standards.

Privately Owned Vehicles

Cadet Candidates may own/possess Privately Owned Vehicles (POVs) while attending the Preparatory School but will have to dispose of the vehicle prior to arriving for Basic Cadet Training if you are offered an appointment to USAFA as USAFA Freshman and Sophomore Cadets are not authorized vehicles. Motorcycles are NOT allowed at the Preparatory School or Academy.

Maintaining and operating a POV is a significant privilege at the Preparatory School. You are required to maintain the vehicle, make payments (if applicable) and carry valid registration and insurance. Vehicle use is prohibited during BMT and only available after BMT with staff approval. **Hand-carry** your driver’s license, vehicle registration, and proof of insurance on in-processing day.

Parking

If you are bringing your POV, follow the directions on the signs to the designated parking area or input this address, Rd 512, Air Force Academy, CO 80840, on your GPS. Signs will be visible upon getting closer to the Preparatory School. Due to current renovations, the original student parking lot is under construction. The parking location for student vehicles is not yet finalized and will be provided to you at a later time.

Military Leave

All Cadet Candidates earn 2.5 days of leave (paid time off) each month. Prior Enlisted Airmen may carry forward a leave balance into the Preparatory School year and must **not** arrive with a negative leave balance! Leave is only authorized during the following holiday leave periods: approximately two weeks at winter break, and approximately one week during spring break. **Cadet Candidates must pay their own transportation costs during these breaks. Details regarding leave policies and procedures will be provided as appropriate.**

Leave after Graduation

Civilians, ANG & AFR – You will be placed in excess leave status and permitted to take leave after graduation from the Preparatory School.

Prior Enlisted – Standard leave rules apply.

Section 10

Chapel Programs

Worship

The USAF Academy Chaplain Corps offers weekly worship opportunities and accommodation of such needs including, but not limited to, Buddhist, Catholic, Earth Centered, Islamic, Jewish, Orthodox Christian, and Protestant services. The Community Center Chapel makes room(s) available for meditation and prayer. Throughout Basic Military Training (BMT), there are worship opportunities available on Friday, Saturday, and Sunday, depending on specific faith requests for accommodation. For worship services and times, or if there is a worship opportunity you would like to be active in that is not listed, contact the Community Center Chapel office at (719) 333-3300.

Special Programs in Religious Education (SPIRE)

After BMT, religious education classes are offered by the chapel staff and ministry partners, every Wednesday evening at 1800. Classes combine study and discussion with fellowship activities and a meal. SPIRE is open to all Cadet Candidates.

Chaplain Assistant Leadership Programs

The Chaplain Assistant Leadership program is a Commander endorsed Chapel volunteer program. Cadet Candidates are given the opportunity to volunteer in leadership opportunities where they lead peers in Chapel volunteer activities and community service. They also assist the Preparatory School Chaplain's office in meeting Cadet Candidate religious accommodation requests, as well as in planning inclusive programs that foster a healthier religious climate at the Preparatory School. They provide invaluable feedback and recommendations to the Preparatory Chaplain to provide pastoral care and formative religious opportunities. In addition, the Chaplain Assistant Leadership Program brings Cadet Candidates together in interfaith community service, as well as increased dialogue and interfaith discussions to continue improving the religious climate at USAFAPS.

Counseling and Ministry of Presence

During BMT you will see Religious Support Teams (chaplains and chaplain assistants) throughout all your activities. During the academic year, the Preparatory School chaplain is readily accessible and available for 100% confidential counseling. You have the right to see your Preparatory School Chaplain or any chaplain that meets your faith concern. Additionally, you can meet with a chaplain to use them as a sounding board for life's issues in general or seek their guidance on how to navigate Air Force life.

The chaplains are here to ensure that everyone is afforded the opportunity to freely exercise his or her religious beliefs. Each chaplain ministers not only to the religious needs of anyone with any denomination or faith group, but also to anyone who seeks assistance with the free exercise of religion, personal problems, questions of faith, or any kind of issue that needs confidential discussion. Chaplain counselees receive total and absolute 100% confidentiality — nothing discussed in confidence may be released without the consent of the counselee. This is a privilege that only applies to counseling with chaplains, and not to any other military counseling services.

Religious Accommodations

The Department of the Air Force places a high value on the rights of Airmen, Guardians, cadets, and cadet candidates to observe the tenets of their respective religions or to observe no religion at all. Mutual respect and human dignity are essential to our environment, and we want you to reach your highest potential. Here at the Academy, we create an environment in which you are free to practice your religious or secular worldview. Therefore, you may request religious accommodation by submitting an exception to policy from the dress, appearance, and immunization policies.

For requests prior to In-Processing Day, you must submit a letter addressed to the Academy Superintendent and letter(s) requesting the accommodation. If you would like to submit a request, please contact the Admissions office at admissionspreaccessionexemptions@afacademy.af.edu.

Required letters are at Appendix E, F, and G of this document. You must submit the first letter, "Pre-Accession Religious Accommodations Requests Statement of Understanding" acknowledging the conditions of accommodation. You must also submit either the second letter, the third letter, or both to specify the type of accommodation(s). These letters are titled "Pre-accession Religious Accommodation Uniform Template" and "Pre-accession Religious Accommodation Vaccine Template". Adjust the templates to your personal circumstances and submit them to the contact email above when you send your accommodation request to Admissions. You will be contacted by an Admissions representative for an interview intake and receive further guidance for scheduling of other required interviews (Chaplain and Immunizations if required).

Do not delay. This process may take 45 days or longer. If not completed by in-processing, you will be required to comply with Air Force standards until a final decision is made.

Section 11

Additional Information

Academy Parents' Clubs

There are over 90 clubs around the U.S., and these local clubs are an informal means of keeping parents or guardians updated on activities at the Academy and Preparatory School. The clubs provide an opportunity for your parents to become acquainted with the parents of your fellow classmates. In accordance with the Privacy Act of 1974, we need you and your parent's explicit permission to release contact information to the local clubs.

The information released is used to update the local club mailing roster so they can invite your parents or guardians to join the local club and to attend club functions. Many clubs have an orientation prior to your in-processing at the Preparatory School that will introduce you to different local and USAFA events which parents are encouraged to support through volunteering.

This release also gives permission to the Class Year Spirit Committee. If parents do not wish to join a local club, we ask that they fill out/sign the release form (minimum: Name, Class year, City, State, Zip Code) so the Parent Liaison will know which club will "own" you. This form is available on the Admissions Portal for download. Once completed, send to the Parent Liaison to the address below. Additional information can be obtained by your local club chapter. Call the number below for contact information.

USAFA Parent Liaison Contact Info: HQ USAFA/CM ATTN: USAFA Parents' Club Liaison
2304 Cadet Drive, Suite 3100 USAF Academy CO 80840-5002; Toll Free: (877) 268-3383 or
(719) 333-3828; e-mail:

Coverage of Basic Military Training

USAFA Public Affairs and the Association of Graduates provide photo coverage of many aspects of BMT. Photos can be seen at the following website locations:

https://www.flickr.com/photos/af_academy/ and www.usafawebguy.com. Additional coverage and information can be found on Facebook: <https://www.facebook.com/USAFA.Official> and <https://www.facebook.com/USAFA.AOG.WebGuy/>. Please note that USAFA Public Affairs photos are free and downloadable while most AOG WebGuy photos require the purchase of a membership.

Parents' Weekend

Parents' Weekend for the USAFAPS Class of 2027 will take place over the Labor Day weekend. The schedule of events includes: an academic overview, a commander's welcome briefing, squadron open houses, a parade, and a home football game. Parents should make lodging and travel arrangements as soon as possible and are encouraged to arrive on the Thursday before Labor Day as many activities take place on that Friday. Information will be provided to the Cadet Candidates and on the USAFA website.

Appendix A

Packing Requirements (Civilians)

You MUST hand-carry all of the following original personal documents that apply:

- Birth Certificate
- Naturalization Certificate
- Certificate of Citizenship
- Passport (US & Foreign)
- Report of Birth abroad of U.S. Citizen

If you do not have proper proof of citizenship, you may be sent home. We must record your name exactly as it appears on your document. If you have had, or anticipate, a name change prior to arriving at the Air Force Academy Preparatory School, you must contact Admissions.

If you are not a U.S. citizen, you must gain your citizenship by 1 Feb 2027, or you will not be eligible for an appointment to USAFA.

****Civilians will arrive in comfortable and tasteful athletic gear!**

Cadet Candidates must bring all required items as specified in these instructions or as supplemented on the website. Cadet Candidates who arrive without all the required items will further delay their time spent in-processing. Print out the following checklist to ensure you arrive with all required items:

1. Individual Credit/Debit Bank Card with Additional Funds (~\$800)	
2. Bank Account Information Written Down (Routing/Account numbers) **Must be an individual bank account, not joint – Recommend a voided check	
3. Copies of (as applicable): <ul style="list-style-type: none"> a. Civil Air Patrol Billy Mitchell, Amelia Earhart, Ira C. Eaker, or General Carl Spaatz Awards (or HQ CAP letter certifying successful completion of award) b. Certificate of completion for 3-years of JROTC program c. If former service academy student, proof of at least one year completion of that academy d. Transcripts showing at least 45 semester hours or at least 67 quarter hours of accredited junior college/college credits e. Written evidence of satisfactorily completing two years of high school JROTC f. If former service academy student, proof of completing at least 90 days but less than one year at that academy g. Transcripts showing at least 20 but less than 45 semester hours or at least 30 but less than 67 quarter hours of accredited junior college/college credits h. Proof of receipt of the Boy Scout Eagle Award or Girl Scout Gold Palm 	
**Above documents may increase your enlisted rank during attendance at the Preparatory School	
4. Travel Receipts (as applicable): <ul style="list-style-type: none"> a. Gas b. Airline 	

<ul style="list-style-type: none"> c. Lodging d. Meals e. Taxi/cab/Uber (do not include tips) f. Bus g. Rail 	
<p>5. Medical (as applicable):</p> <ul style="list-style-type: none"> a. Prescription glasses – if worn within last two years, even if you do not currently wear them <ul style="list-style-type: none"> a. Black, gold, or silver frames b. USAFA Preparatory School Cadet Candidate Spectacle & Contact Lens Prescriptions Form 2005 <ul style="list-style-type: none"> a. Contact Lenses will not be worn during BMT c. Immunization records d. X-rays - if you suffered an orthopedic injury or treated for an orthopedic injury with the last year e. Medications – All medications must be hand-carried for review with military Medical Officer f. Orthodontic Appliances g. Verification Form 4428 Tattoo/ Brand/Body Marking Screening 	
<p>6. Additional Documents (as applicable):</p> <ul style="list-style-type: none"> a. Social Security Card b. Completed SF Form 86, <i>Questionnaire for National Security</i> c. Family members contact information d. Birth Certificate e. Certificate of Citizenship f. Passport (if applicable) g. Foreign Passport (if applicable) h. SF 240 (if applicable) i. Drivers License or State ID j. USAFA Preparatory School Acceptance/Declination Form 0-35 <ul style="list-style-type: none"> a. This applies if your Cadet Candidate is not 18 years of age prior to July 14, 2027 b. Requires signature from both Cadet Candidate and parent/legal guardian k. Local Parents Club approval form (signed by both Cadet Candidate and parent/legal guardian) l. 3 Copies of your SPECIAL ORDER to Travel m. USAFA Measurement form 	
<p>7. Privately Owned Vehicles: POVs are highly encouraged!</p> <ul style="list-style-type: none"> a. Car insurance – Must be valid b. Registration c. Driver’s License- Must not expire prior to class graduation 	
<p>a. Additional items</p> <ul style="list-style-type: none"> b. 7 pairs of athletic and active underwear (boxers or briefs – male) c. 7 pairs of athletic and active underwear (non-thong style – female) d. 7 high-impact support bras (black, white, gray or brown – female) <ul style="list-style-type: none"> a. Small logos authorized e. 3 pairs of compression shorts (male/female) f. Running shoes/Cross training shoes (break them in prior to arrival) g. If you plan to play sports, bring court shoes, cleats, or any applicable footwear for the sport h. 1 pair of shower shoes (Black) i. One-piece conservative bathing suit/swim trunks <ul style="list-style-type: none"> a. Swim cap and goggles are optional j. Deodorant (45-day supply) k. Shampoo and/or conditioner (45-day supply) l. Body wash or soap/soap container (45-day supply) m. Hair ties/hairpins/clips that match natural hair color – Female n. Toothbrush and toothpaste (45-day supply) o. Shaving cream and double edge razors (45-day supply) <ul style="list-style-type: none"> a. Straight razors are NOT authorized p. Feminine hygiene products (45-day supply) – Female 	

<p>q. Hair gel/spray (Hair spray needed for females to maintain standards)</p> <p>r. Basic wristwatch (smart watches are not authorized)</p> <p>s. All documents necessary to reapply for USAFA nominations</p> <p>t. 1 pair of Khaki pants</p> <p>u. 1 dress belt (black/brown)</p> <p>v. Shoes (See illustration below)</p> <p style="padding-left: 20px;">a. Solid black or brown with solid black, brown, or blue socks</p> <p style="text-align: center;">or</p> <p>w. Conservative sneakers with solid white socks</p>	
<p>8. For Base Access, you will need the Following:</p> <p>a. Driver's License</p> <p>b. Letter of Acceptance</p> <p>c. Notification Letter that clears you to in-process for BMT</p>	

*Any items brought to USAFAPS and not required for BMT will be stored with the individuals luggage. Any prohibited items will be confiscated by USAFAPS staff during in-processing.

***Mark all items with your name. This includes luggage, cell phones, keys, and any other items you plan to store and do not want to risk losing!**



Examples of Authorized and Unauthorized Husky Dress Shoes

Do not pack or wear anything that could be considered unprofessional or unrepresentable, including ripped, torn, frayed, skintight or patched clothing, and any garments that are revealing or contain obscene, profane or lewd words or drawings. All pants will be worn in an appropriate manner and will not sag. **Baggage should be no larger than airline carry-on size;** backpacks are preferable. **Limit baggage to ONE bag; you will be carrying everything you bring ALL DAY on in-processing day.**

What Not to Bring

The items below will not be included when packing for Basic Military Training:

- Cigarettes, tobacco, or nicotine of any kind (including nicotine pouches/patches/gum)
- Over-the-counter medications/vitamins/supplements (except for approved medication listed in the medical section)
- Expensive jewelry (body jewelry should be removed before arriving)
- Food, candy, beverages or supplements
- Magazines
- Items containing alcohol
- Acrylic/Gel/Dipped nails
- Electric face exfoliators

CUI

- Inappropriate/obscene pictures or viewing materials
- Weapons of any kind (to include knives of any length)

Appendix B

Packing List (Prior Enlisted/ANG & AFR)

Cadet Candidates must bring all required items as specified in these instructions or as supplemented on the website. Cadet Candidates who arrive without all the required items will further delay their time spent in-processing. Print out the following checklist to ensure you arrive with all required items:

****Priors will arrive in military uniform and within all Air Force Dress and Appearance standards!**

<p>1. Bank card with additional funds (Credit and/or Debit) ~\$800</p>	
<p>2. Copies of:</p> <ul style="list-style-type: none"> a. Technical School Certificate b. All Decorations c. All Awards d. Décor 6 of any decoration receiving for PCS to USAFA PS e. Contact information of losing MPF, CSS, and previous supervisor f. Uniforms: <ul style="list-style-type: none"> a. 2 Full sets of serviceable OCPs (tops/bottoms/boots/socks/undershirts) b. Name tapes/rank will NOT be sewn down (occupational badge may be sewn down) c. OCP Patrol Cap – Ball caps are NOT authorized d. Enlisted blues flight cap e. Serviceable combat boots f. Lightweight Gore-Tex jacket g. Fleece h. Blues pants (2 ea) i. Black socks (3 pair) j. Blues belt k. Tie with tie tab l. White undershirts (3 ea) m. Ribbons n. Blues name tag o. Lightweight blues jacket <p>**Priors will NOT be issued OCPs **Skirts and princess cut shirts are NOT authorized - Females</p>	
<p>3. Guard/Reserve: Copies of</p> <ul style="list-style-type: none"> a. AF Form 1288 – Signed by losing commander b. DD Form 368 – Signed by losing commander c. DD 214 – ANG only 	
<p>4. Travel Receipts: (as applicable)</p> <ul style="list-style-type: none"> h. Gas i. Airline j. Lodging <ul style="list-style-type: none"> a. If procuring lodging off base you must have a Non-Availability letter k. Meals l. Taxi/cab/Uber (do not include tips) m. Bus n. Rail 	
<p>5. Medical (as applicable)</p> <ul style="list-style-type: none"> a. Prescription glasses – if worn within last two years, even if you do not currently wear them <ul style="list-style-type: none"> a. Black, gold, or silver frames 	

<ul style="list-style-type: none"> b. USAFA Preparatory School Cadet Candidate Spectacle & Contact Lens Prescriptions Form 2005 <ul style="list-style-type: none"> a. Contact Lenses will not be worn during BMT c. Medications – All medications must be hand-carried for review with military Medical Officer d. Orthodontic Appliances e. Verification Form 4428 Tattoo/ Brand/Body Marking Screening <p>*Medical records will be sent to USAFA via standard PCS process. Any additional medical documents must be hand-carried with you for in-processing.</p>	
<p>6. Additional Documents: (as applicable)</p> <ul style="list-style-type: none"> a. Social Security Card b. Completed SF Form 86, <i>Questionnaire for National Security (Non-Priors only)</i> c. Family members contact information d. Birth Certificate e. Certificate of Citizenship f. Passport (if applicable) g. Foreign Passport (if applicable) h. SF 240 (if applicable) i. Drivers License or State ID j. Current LES (Priors Only) 	
<p>7. Privately Owned Vehicles: POVs are highly encouraged</p> <ul style="list-style-type: none"> a. Car insurance b. Registration c. Driver's License 	
<p>8. Additional items</p> <ul style="list-style-type: none"> a. 7 pairs of athletic and active underwear (boxers or briefs – male) b. 7 pairs of athletic and active underwear (non-thong style – female) c. 7 high-impact support bras (black, white, gray or brown – female) <ul style="list-style-type: none"> a. Small logos authorized d. 3 pairs of compression shorts (male/female) e. Running shoes/Cross training shoes (break in prior to arrival) f. If you plan to play sports, bring court shoes, cleats, or any applicable footwear for the sport g. 1 pair of shower shoes (Black) h. One-piece conservative bathing suit/swim trunks <ul style="list-style-type: none"> a. Swim cap and goggles are optional i. Deodorant (45-day supply) j. Shampoo and/or conditioner (45-day supply) k. Body wash or soap/soap container (45-day supply) l. Hair ties/hairpins/clips that match natural hair color – Female m. Toothbrush and toothpaste (45-day supply) n. Shaving cream and double edge razors (45-day supply) <ul style="list-style-type: none"> a. Straight edge razors are NOT authorized o. Feminine hygiene products (45-day supply) – Female p. Hair gel/spray (Hair spray needed for females to maintain standards) q. Basic wristwatch (smart watches are not authorized) r. All documents necessary to reapply for USAFA nominations s. 1 pair of Khaki Pants t. 1 dress belt (black/brown) u. Shoes (see illustration below) <ul style="list-style-type: none"> a. Solid black or brown with solid black, brown, or blue socks <p style="text-align: center;">or</p> b. Conservative sneakers with solid white socks 	

*Any items brought to USAFAPS and not required for BMT will be stored with the individuals luggage. Any prohibited items will be confiscated by USAFAPS staff during in-processing.

***Mark all items with your name. This includes luggage, cell phones, keys, and any other items you plan to store and**

do not want to risk losing!

*Priors are authorized one additional bag for uniform items



Examples of Authorized and Unauthorized Husky Dress Shoes

Appendix C

Important Phone Numbers

Useful numbers and websites to have over the coming days, weeks and months. If you have any questions, contact us at USAFAPrepInfo@afacademy.af.edu or 719-333-7737.

Admissions Office	719-333-3801 719-333-3802
DoDMERB (report changes in medical status)	719-333-3562
CI Travel – for government travel delays or difficulties on day of flight	833-801-0834
Family Emergencies During BMT	719-333-2568
Air Academy Federal Credit Union	719-593-8600
Cadet Clinic - Medicine	719-333-5180 opt 1
Cadet Clinic - Immunizations	719-333-5080 opt 5
Cadet Clinic - Optometry	719-208-5189 opt 4
Chaplain	719-333-3300
Finance – cadet pay/scholarship questions	719-333-6982
Finance – travel reimbursement	719-333-7298
Security Clearance Forms	719-333-2580
Military Clothing Sales (Clothing Size Questions)	719-474-6024
AAFES (AAFES Items and Star Card Questions)	719-472-0861 ext 100
AAFES Alterations	719-472-7950
Association of Graduates	719-472-0300
AOG Webguy	719-472-0300
Colorado Parents Club	Usafacpc.org
Outdoor Recreation	719-333-4753
Parent Liaison	719-333-3828
Husky Pack (Booster Club)	719-333-9797

Appendix D

Frequently Asked Questions

Q: As a Cadet Candidate at the United States Air Force Academy Preparatory School, do my parents need to maintain me on their health insurance plan?

A: It is highly encouraged that you remain on your parents' health insurance for at least the duration of your time at the Preparatory School to ensure you are covered in the event you are disenrolled or decide to separate.

Q: How do I enroll for healthcare while at the United States Air Force Academy Preparatory School?

A: Once in-processed, you will be enrolled in TRICARE Prime. TRICARE Prime is similar to a civilian HMO. In this program you will be assigned to a Primary Care Manager (PCM) and will receive all primary care/specialty care at the United States Air Force Academy Military Treatment Facility (MTF).

Q: What happens if I am away from the United States Air Force Academy Preparatory School and need emergency care?

A: If you are outside the local area and require emergency care, you should go directly to the emergency room. Notify Preparatory School staff and your PCM as soon as you are physically able. Ensure you have your Command Access Card with you. Some military installation medical facilities possess their own emergency care, but it is highly recommended you verify this before traveling to the nearest military installation for emergency care. If you need urgent care, call your PCM and obtain authorization to seek medical care from the local urgent care clinic/emergency room. Failure to alert your PCM could result in a Point of Service charge where you are responsible for the bill. If this occurs, you could submit the claim through your parents' medical insurance if they are still a covered beneficiary.

Medical Emergency definition – Sudden, unexpected medical conditions that, in the reasonable judgment of a sensible person, would endanger a person's life, limb, eyesight or seriously harm the person's health if not treated immediately by a licensed medical professional. *You may go straight to emergency room.

Urgent Care definition – Conditions that require same-day attention but do not pose an immediate threat to your health, life, limb or eyesight. *Contact military medical prior to going.

Q: Do I need to bring my civilian dental records?

A: No. For civilians, USAFA will initiate your permanent military dental record which will be maintained at the Dental Clinic. Active Duty medical records will be sent via standard PCS operation.

Q: After I arrive at the Preparatory School, can I still get treatment at my civilian dentist on breaks?

A: Yes, you may. However, routine dental treatment as an Cadet Candidate is an entitlement and there is no cost for this dental benefit. If you do decide to get treatment by your civilian dentist, we will need to document any treatment you receive at your dentist's office to assure your military dental record is a true reflection of your oral condition and is up to date. You must bring a copy of the treatment you received so it can be incorporated into your military dental treatment record. Keep in mind that you are responsible for the cost of the treatment rendered by your civilian dentist. The military WILL NOT reimburse you for any of the expenses you incur.

Q: Does attending the USAFA Preparatory School allow me to claim veteran status and benefits?

A: No, it does not. (1) Cadet Candidates are in a permanent active duty in training status. (2) If they involuntarily or voluntarily disenroll, the separation is considered an 'entry-level separation.' These two things individually prohibit former Cadet Candidates from receiving Department of Veteran's Affairs GI Bill benefits and eliminates them from being considered as veterans to all federal agencies and on the FAFSA.

FREQUENTLY ASKED PARENT QUESTIONS

Q: Can my Cadet Candidate write home during BMT?

A: Yes, your Cadet Candidate can write home during BMT. This is the only form of communication during BMT.

Q: What if I forget to put envelopes, paper and stamps into my Cadet Candidate's bag? Will they not be able to write home?

A: Each Cadet Candidate will receive a welcome pack and included in the pack will be envelopes, paper and stamps.

Q: Do we have contact with our Cadet Candidate during BMT?

A: Other than writing home, there will be no contact with your Cadet Candidate during BMT.

Q: When will my Cadet Candidate get their phone back?

A: Cadet Candidates will get their phones back after BMT. This does not mean directly after BMT.

BOOKS:

Q: Are the Cadet Candidates required to purchase their schoolbooks prior to starting school?

A: Do not purchase books before the school year.

Q: If my Cadet Candidate orders books while at the Prep School, how do they pay for them?

A: Books for the whole year will be bought at the end of BMT and cost approximately \$450.

Cadet Candidates must bring a debit or credit card to pay for their books and academic subscriptions.

CLOTHING/DRESS:

Q: What should my Cadet Candidate wear to in-processing?

A: Prior Enlisted will arrive in military uniform (OCPs) and within Air Force Dress and Appearance Standards. Civilians should arrive in comfortable and tasteful physical training gear.

Q: What should I pack to take to the Prep School?

A: See the appropriate checklist in the respective Appendix. Only pack what is on the checklist. If you need anything else after BMT your parent will be able to mail it to you or you can go to the store on base to purchase any items you need. You will be walking around for many hours during in-processing and therefore it is advised to keep the packing to as light as possible.

Q: Do we have to purchase boots for our Cadet Candidate before they arrive at the Prep School?

A: No. Boots will be issued to Civilians during I-Day.

Q: Why is my Cadet Candidate wearing sneakers and everyone else are in boots?

A: This could be due to injury or supply issues. We work diligently so all Cadet Candidates have their required gear but cannot guarantee all gear will be available.

Q: My son wore undershirts with his ROTC uniform, but they are not listed in the required items to bring. Should I buy undershirts?

A: No. As stated above only items listed on the checklist should be brought. Anything else will be provided on arrival. Civilians will be provided t-shirts for the OCP uniform and PT shirts.

Q: Should my Cadet Candidate pack pajamas?

A: No, each Cadet Candidate will be issued sweat/PT gear for sleeping in.

Q: Should my Cadet Candidate pack shower shoes?

A: Yes. They must be black.

Q: What kind of socks should I buy?

A: All Cadet Candidates will be provided with socks to wear with their uniform. You can purchase

different socks after BMT, if preferred.

Q: Should I pack ‘Husky’ wear items (Khakis, belt, dress shoes, socks)?

A: Cadet Candidates are welcome to pack “Husky Gear” items, if they wish. While they will not be used during BMT, they can be stored in an appropriate location until Cadet Candidates are authorized to wear. While some items may be purchased from the store on base, having them at the beginning of the year helps alleviate the stress of trying to find these items once on base.

Q: Can the khaki pants be from old navy? Or do they need to be a certain type of cargo pant?

A: Khakis can be from anywhere.

MISCELLANEOUS ITEMS:

Q: Should I bring laundry detergent with me to the Prep School?

A: All Cadet Candidates will be provided with enough laundry detergent on their arrival to cover their time in BMT. They will be able to purchase more from the base store after BMT.

Q: Should my Cadet Candidate take extra contact lenses with them to the Prep School?

A: There is no need to take extra contact lenses during BMT as they will not be able to wear them. Once BMT is over you can mail extra contact lenses and solution to your Cadet Candidate.

Q: Should my Cadet Candidate pack sunblock and Chapstick?

A: Each Cadet Candidate will be issued a pack of essentials including laundry detergent, sunscreen and lip balm. If there are specific requirements for sunblock and chapstick, though, your Cadet Candidate can bring what they need.

Q: Should my Cadet Candidate pack a phone charger?

A: Yes, this will be stored with their bag until after BMT. Once they get their phone back, they will also be able to get access to their phone charger.

Q: When will we receive P.O Box numbers?

A: Your Cadet Candidate will receive these either before in-processing by e-mail or during in-processing.

Q: When can we send care packages?

A: You may send care packages once BMT is complete. Do NOT send care packages while your Cadet Candidates are in BMT. They will not receive them. Only send letters.

Q: What kind of backpack do I need to get?

A: All Cadet Candidates will be provided with a backpack to be used while at school for books etc.

Q: Will I need to send my Cadet Candidate a computer?

A: No, a laptop will be provided for each Cadet Candidate, and we highly recommend using the issued laptop. Once he/she achieves the appropriate phase level, you may arrange to have a separate one sent, if he/she requires the use of a different computer.

CONGRESSIONAL NOMINATION:

Q: When do we apply for Congressional Nomination?

A: Cadet Candidates will need to acquire a new nomination to enter the Air Force Academy. They will be required to apply to all their nomination sources. Some military affiliated nominations may be carried over to the Academy. However, Congressional nominations are good for one year only and a new one will need to be acquired. Cadet Candidates will have a brief about nominations during the academic year, and the Preparatory School will monitor applications.

CONGRESSIONAL NOMINATION – PRIOR ENLISTED:

Q: Do Prior Enlisted have to apply for Congressional Nomination?

A: Yes, they will need to get an actual nomination this time. They will need to know their information for hometown, Congressman/Senator/VP and when nomination applications are due.

Q: Do intercollegiate athletes have to apply for Congressional Nomination?

A: Yes, they will need to get an actual nomination this time. They will need to know their information for hometown, Congressman/Senator/VP and when nomination applications are due.

BANK ACCOUNTS:

Q: Can my cadet keep his joint account with me?

A: No, there are no joint bank accounts allowed.

VEHICLE INFORMATION:

Q: If the Cadet Candidate has a POV, but it won't arrive until AFTER BMT, will he/she still need to have all the documentation at In-processing?

A: The USAFAPS suggests that if the Cadet Candidate is planning on having a privately owned vehicle after BMT, they should bring the paperwork to in-processing.

MEDICAL:

Q: What happens if my Cadet Candidate has any serious medical issues?

A: If your Cadet Candidate has any serious medical issues, they will have the option to call you. Medical cannot call you if they are an adult because of HIPAA rules and regulations.

Q: Do I have to redo my DODMERB Medical for next year's application?

A: No, DODMERB Medical will last for 2 years.

Q: Can my Cadet Candidate take cold medicines or Tylenol for headaches with him?

A: Refer to the medical section for approved medicine.

WEBGUY MEMBERSHIP:

Q: Should I purchase the WEBGUY membership?

A: Webguy provides insight into the daily activities of all the cadets during BMT and beyond. This will act as a source to be able to see your cadet during the weeks that they do not have access to their phones. <https://www.usafawebguy.com/Membership/HuskyClub>
*USAFAPS does not officially endorse Webguy, but we do try to have them attend and document as many events as possible!

Q: Do we have to buy the Husky Membership or could we just buy the 4-year USAFA Membership.

A: It is down to preference. The Husky membership is only for 12 months during your time at the Prep School. If your cadet then goes on to the Academy after the Prep School, you can then take out the 4-year membership. Or, you can choose to purchase the 4-year USAFA membership from day one and if for some reason your cadet did not progress onto the Academy next year, you can cancel after 12 months.

Q: Does the WebGuy post every day?

A: The WebGuy tries to post a blog update every day and photos as much as possible during BMT. Sometimes, due to weather constraints or activities that the cadets are undertaking, it is difficult for photos to be taken. The WebGuy tries to cover as much of the movement of cadets at the Prep School as is possible. After BMT, WebGuy will post pictures and blog periodically to allow parents the opportunity to continue to view their progress during their time at the Prep School.

Q: Why are certain photos not allowed for viewing until after BMT?

A: There are some photos like 'portraits' that are kept until the end of BMT as a nice surprise to the parents.

Q: Are Cadet Candidates allowed to choose a roommate?

A: No, these will be assigned prior to arrival.

Q: What if my Cadet Candidate packs any unlisted checklist items? What will happen to those items?

A: Non- uniform/hygiene essentials will be taken on in-processing day and placed in the appropriate squadron storage room. Depending on the item, they may be returned during proper phase privileges.

Q: Is a voided check necessary?

A: The voided check is for your account number and routing number to establish direct deposit. If you bring this information on a piece of paper instead, a check is not required.

Q: How can my Cadet Candidate register to vote?

A: Each Cadet Candidate can go to www.fvap.gov and register for any state to vote. It is up to each individual cadet to register.



Appendix E

Pre-Accession Religious Accommodations Requests Statement of Understanding

DD-MMM-YY

Lt. Gen. Tony D. Bauernfeind, Superintendent
2304 Cadet Drive, Suite 3300
U.S. Air Force Academy, Colorado 80840

***Appointee name Address
City, state, zip***

To the superintendent of the U.S. Air Force Academy,

I understand that Department of the Air Force policy is to accommodate religious practices whenever possible, unless doing so would have an adverse impact on mission accomplishment, including military readiness, unit cohesion, good order, discipline or health and safety.

I understand accommodation of my religious practices cannot be always guaranteed. I understand that determination of military necessity rests entirely with my chain of command, and that I will be expected to comply with Department of the Air Force policy, practice or duty from which I am requesting accommodation unless and until approved by the designated authority.

I do desire to request support for the following religious practice(s):

(Type of request)

(Appointee signature)

Appendix F

Pre-accession Religious Accommodation Uniform Template

DD-MMM-YY

Lt. Gen. Tony D. Bauernfeind, Superintendent
2304 Cadet Drive, Suite 3300
U.S. Air Force Academy, Colorado 80840

***Appointee name Address
City, state, zip***

To the superintendent of the U.S. Air Force Academy,

I am an appointee to the U.S. Air Force Academy. I request a religious accommodation waiver from the ***[(uniform) (grooming) (uniform and grooming)]*** requirements of Air Force Instruction (DAFI) 36-2903, Dress and Appearance of Air Force Personnel, to wear ***[describe requested religious accommodation]***. I request that this determination be made before I accept entry into the U.S. Air Force Academy.

Enclosed is a ***[description or photograph of my requested accommodation]*** and ***[any other relevant documentation]***. I understand that the school's recruiting office will assist me in arranging for an in-person or telephonic interview with a Department of the Air Force chaplain as part of the process for requesting religious accommodation.

I understand that if I choose to enter the service academy before my request is acted upon, I will be required to comply with the uniform and grooming standards of AFI 36-2903, Dress and Personal Appearance of Air Force Personnel unless or until I am notified that my request is approved.

If my request is disapproved, I understand I may choose to enter the service academy without accommodation, or I may choose to discontinue the appointee process. I understand that approved accommodation continues throughout my career but may be suspended, modified, or revoked by appropriate authorities when required by military necessity.

The point of contact for this request is the undersigned at ***[phone number]*** and ***[email address]***.

JOHN D. DOE

Appendix G

Pre-accession Religious Accommodation Vaccine Template

DD-MMM-YY

Lt. Gen. Tony D. Bauernfeind, Superintendent
2304 Cadet Drive, Suite 3300
U.S. Air Force Academy, Colorado 80840

***Appointee name Address
City, state, zip***

To the superintendent of the U.S. Air Force Academy,

I am an appointee to the U.S. Air Force Academy. I request a religious accommodation waiver from the immunization requirements in AFI 48-110_IP, Immunization and Chemoprophylaxis for Prevention of Infectious Disease, to receive a vaccine exemption from ***[vaccine name(s) and describe requested religious accommodation (please be as specific as possible)]***. I request that this determination be made before I accept entry into the United States U. S. Air Force Academy.

Enclosed is ***[describe relevant documentation]***. I understand that the school's recruiting office will assist me in arranging for an in-person or telephonic interview with a Department of the Air Force chaplain and a medical provider as part of the process for requesting religious accommodation.

I understand that I will receive a temporary waiver for my vaccine exemption until I am notified that my request is approved. If my request is disapproved, I understand I may choose to enter the service academy without accommodation, or I may choose to discontinue the appointee process. I understand that approved accommodation continues throughout my career but may be suspended, modified, or revoked by appropriate authorities when required by military necessity.

The point of contact for this request is the undersigned at ***[phone number]*** and ***[email address]***.

JOHN D. DOE