



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 10TH AIR BASE WING
USAF ACADEMY COLORADO

10 December 2021

MEMORANDUM FOR USAFA ALL

FROM: 10 ABW/CC

SUBJECT: USAFA Implementation Guidance for Mandatory COVID-19 Screening Testing Requirements

References: (a) Executive Order 14043, *Requiring Coronavirus Disease 2019 Vaccination for Federal Employees*, September 9, 2021
(b) Deputy Secretary of Defense, *Mandatory Coronavirus Disease 2019 Vaccination of Department of Defense Civilian Employees*, October 5, 2021
(c) Secretary of the Air Force, *Mandatory Coronavirus Disease 2019 Vaccination of Department of the Air Force Civilian Employees*, October 8, 2021
(d) Under Secretary of Defense for Personnel and Readiness, *Force Health Protection Guidance (Supplement 23) Revision 1 - Department of Defense Guidance for Coronavirus Disease 2019 Vaccination Attestation, Screening Testing, and Vaccination Verification*, October 18, 2021
(e) Headquarters United States Air Force, *Mandatory COVID-19 Vaccination and Vaccination Status of Civilian Employees*, October 23, 2021
(f) Headquarters United States Air Force, *DAF Civilian Employee Mandatory COVID-19 Vaccination Guide, Revision 1*, November 6, 2021
(g) Under Secretary of Defense for Personnel and Readiness, *Force Health Protection Guidance (Supplement 23) Revision 2 - Department of Defense Guidance for Coronavirus Disease*, October 29, 2021

1. In accordance with *DAF Mandatory COVID-19 Vaccination Guide* at Attachment 1, all Department of the Air Force (DAF) civilian employees and military members who are not fully vaccinated are required to undergo COVID-19 screening testing. This requirement also applies to local foreign national employees and Service members who are not on active duty who are also DAF civilian employees. An individual “not fully vaccinated” is defined as one who either has not completed the full COVID-10 vaccination dose series, or has not completed the two-week period following the final dose in a vaccination series, or has not attested to and validated their COVID-19 vaccination status.

2. DAF guidance mandated COVID-19 screening testing would begin when test kits became available and local testing procedures were established. Both requirements are now met; therefore, USAFA screening testing will commence the week of 13 December 2021. Each USAFA Mission Element (ME) will establish internal processes for testing its unvaccinated employees IAW DAF guidance.

3. The following information is provided for your awareness:

- a. Weekly tests require two samples, performed 24-36 hours apart
- b. Tests should be administered primarily on site before employees go to their work areas
- c. Testing is not required if an employee is not entering the work center due to telework, leave, etc.

d. Prior to entry into USAFA facilities, a negative test is required within 72 hours of access

e. Guidance for testing of contractor personnel will be forthcoming

4. Additional information is provided in the attached OSD and DAF guidance documents. For further questions regarding this memorandum, please contact Mr. John Seay, Civilian Personnel Chief, 10 FSS/FSC, 719-333-7650, john.seay.2@us.af.mil.

CHRISTOPHER J. LEONARD, Colonel, USAF
Commander

Attachments:

1. DAF Civilian Employee Mandatory COVID-19 Vaccination Guide, 6 Nov 21 (Rev 1)
2. OSD(P&R)'s Force Health Protection Guidance (Supplement 23), Revision 2 dated 29 Oct 21