



United States

# Air Force Academy

## Mailing Information

### POST OFFICE BOX, FEDERAL EXPRESS, UPS, and DHL INFORMATION

From the USAFA Postmaster:

**DO not mail packages during Aug/Jan months due to cadets ordering schoolbooks online. This delays the cadets being ready for class.**

The correct mailing address for your cadet is crucial. Mail not deliverable due to the incorrect address or insufficient information will be returned to the sender or sent to the Dead Letter Office (if there is no return address).

In addition to regular mail (envelopes) you may also send packages to the post office box and the cadets will receive a note in the boxes instructing them to pick up their packages at the counter. The address must be complete and correct. Appointees were given their P.O. Box number online with their appointment package (Note that the zip code for cadets is 80841 rather than 80840.) The correct address for all cadets is below:

John Doe  
PO Box xxxx (post office box number)  
USAFA CO 80841-xxxx (post office box number)

(If you wish, you can also put the cadet rank (C4C, C3C, etc... before the name or as a basic cadet it should be "Basic Cadet John Doe"))

**FEDEX, DHL, & UPS ADDRESS: The Post office will accept packages from companies that don't send to P.O. Boxes and delivery services (FEDEX, DHL, UPS etc...)**

You must use the post office's street address for this packages. Use the street address of your post office and benefit from the credibility of a street address. If you sign up for this feature, we will accept delivery by private carriers (FEDEX, UPS, DHL) that do not deliver to a P.O. Box. These packages would be placed in a secure parcel locker, if available, for your convince. Both street addressed mail and P.O. Box addressed mail can now be delivered to your P.O. Box.

### **Cadets**

John Doe  
2360 Vandenberg # (your P.O. Box number)  
USAF Academy, CO 80840 (**note different zip code than regular cadet mail**)

## **Prep School**

Street Addressing - Use the street address of:  
5136 Community Center Dr. # (your P.O. Box number)  
USAF Academy, CO 80840

Real Mail Notification Services - Receive an email or text message each day you receive new mail in your P.O. Box, Monday through Saturday. You will receive this notification only if you have mail.

Signature on File. – If your cadet provides the post office with their signature, they will keep it on file. This allows the post office to accept some signature-required mail and packages for you, which you can access at your convenience. Enjoy the conveniences of this service for products such as Express Mail.

### **Parent Liaison Contact information:**

ROSE MARIE NIKOVITS  
Parents' Liaison  
U.S. Air Force Academy, CO  
(719) 333-3828 Toll Free 877-268-3383  
[USAFA.ParentLiaison@usafa.edu](mailto:USAFA.ParentLiaison@usafa.edu)  
Parents tab of USAFA webpage: <https://www.usafa.edu/parents/>