

Team USAFA,

BLUF: We have made the decision to move to Health Protection Condition B (HPCON B) and there are measures we must now all take (see attached and below) to ensure the health and safety of our population.

The COVID-19 situation is evolving rapidly and we are taking immediate steps to preserve the mission-critical functions at USAFA. There have been NO positive cases of COVID-19 at USAFA. Force health protection is our top priority which enables all units and bases to maintain the highest readiness level possible. To help prevent the spread of disease, and in consultation with our public health and medical professionals, all of the Front Range Bases have implemented Health Protection Condition B (HPCON B). We must now enact the following measures:

- Supervisors will encourage and implement telework and min-manning for all personnel wherever duties and mission allow
- All personnel will practice social distancing on and off duty; avoid large close contact gatherings to the max extent
- If you are conducting a meeting ensure proper social distancing is observed in the room during the meeting
- No handshaking. Use alternate greeting options such as elbow bumps, waive or other methods that reduce contact exposure
- Keep doors open/cracked unless necessary for security/privacy. This helps reduce frequency of contact with hard surfaces such as door handles
- CACs will be visually inspected or scanned at a distance unless absolutely required for security/privacy
- Entry/Exit of buildings and work centers requires hand-washing with soap and water or use of hand sanitizer
- Reduce time in common use areas. If required to be in an area, supplies should be provided to wipe down and sanitize the area upon arrival and prior to leaving
- No work center potlucks. Individual meals should be brought from home or purchased. This reduces multiple contacts with serving utensils

Our Public Health and Medical experts are continuously monitoring the situation which is constantly evolving. We are actively engaged with the El Paso County Public Health Department, state and local government officials, NORTHCOM, other Front Range military bases. Additionally, we continue to monitor for the most up to date guidance from the Centers for Disease Control and Prevention and the Department of Defense.

To that end, the following will happen at USAFA starting on Wednesday, 18 March:

- The CDC will care for children of personnel designated as Mission Essential only. If parents/guardians were not designated as Mission Essential previously, but are now designated as ME due to COVID-19 planning, preparation, or duty status changes we will work with you at the CDC desk on Wednesday morning. Taking this action ensures we have enough cleaning supplies on hand and healthy CDC workers to be able to provide care for children of mission essential for the long term.
- Effective 16 March at 1600, the Community Chapel will suspended all Worship services and all Religious Education until further notice. This includes, Catholic religious education, Youth Group meetings, RCIA, Sunday School and any Bible Studies taking place in the Community Chapel. Cadet Chapel activities are similarly cancelled. Please note, chaplains are available for anyone needing ministry services.
- All gatherings over 50 people have been cancelled.
- The USAFA Primary and Cadet medical clinics will remain open until further notice, but some non-essential services have been scaled back.
- The USAFA Dental Clinic will restrict appointments to emergency, essential, and pain management dental care only.
- We ask that everyone conserve cleaning supplies as much as possible and use current supplies prudently.
- Based on assessed risk, we are closing a large number of our MWR activities including the Bowling Alley, Arts and Crafts Center, Cadet Entertainment, Eisenhower Golf Course, and the Community Fitness Center and Pool.
- We are also taking steps to limit exposure of key support personnel (contracting, finance, logistics, communications, etc.) so that we can support your mission essential activities for the long term. This may mean you could experience delays in level of support your accustomed to. We will work with your teams to stay in sync and make sure there are no adverse impacts to your mission essential activities.

Thank you for your patience and partnership. The above changes to our normal routine are essential in helping maintain the overall health of our members and their families and to ensure mission accomplishment. Please let us know what other areas of concern we can address realizing there will be many questions.

We humbly thank you and your families for your support and strength as we respond to this unprecedented situation. Team USAFA will prevail together.

VR,
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