

Team USAFA,

I will be providing a weekly update to share observations and important changes to our dynamic situation and to pass my intent for the coming week. I expect supervisors at every level to over-communicate with your subordinates. Now that a majority of us are tele-working in some manner the flow of information has slowed, but the number of challenges have only accelerated.

Our priorities remain unchanged: the health and safety of the Cadets and the USAFA community while preparing to graduate the Class of 2020. Col Hartless along with his medical team is the supported commander for the medical planning and response effort. Brig Gen Letendre is the supported commander for the delivery of curriculum to complete graduation requirements for the Class of 2020.

Since our COVID response will continue for the foreseeable future, I want to ensure everyone understands our weekly battle-rhythm:

- Mon/Wed/Fri—USAFA COVID-19 Update: Large Group, All ME Leadership, HQ Leadership/Directors, Medical
- Tues/Thurs/Sat—USAFA COVID-19 Update: Small Group, CV, CCC, DS, CAG, CW, DF, ABW, Medical
- Wed/Fri—DAF COVID-19 Update: Superintendent update with SECAF and CSAF

(LtCol Ladd will send out the invites for the Microsoft Teams meetings for these events)

These past nine days have been truly extraordinary. We released over 3000 cadets across the country and retained over 1000 while dispersing them across our partially vacated campus. Mitches went to carry-out only. We have medical plans now in place for isolation and quarantine. But, probably most notably, through a truly herculean effort, DF transitioned to distance-learning curriculum and performed an on-line check-in with less than a 1.5% absenteeism across multiple time zones with the dispersed student population.

Current state of COVID-19 in the local area:

Colorado- 591 cases / 5436 tested

USAFA- 0 cases / 49 tested

In an effort to minimize USAFA exposure, we have instituted several policy changes including:

- Declaration of HPCON-Bravo for USAFA in coordination with Colorado Springs military community
- Declaring USAFA official-business only beginning Monday morning
- Encouraging maximum use of tele-work agreements across USAFA
- Minimizing in-person meetings to only those necessary
- Cadets are restricted to USAFA
- For military personnel and DoD civilians, off base travel is limited to going to/from work, grocery, and hospital/medical needs
- GO approval needed for any travel for all Cadets and USAFA Permanent Party

While the state of Colorado has put many restrictions in place, we expect more to be implemented this week. We also expect more restrictions this week from DoD and the Dept of AF regarding posture at installations worldwide.

Know that we remain closely linked with medical experts, Dept of AF senior leadership, fellow military service academy leadership, and local civic leaders as we navigate these difficult waters. **I cannot stress enough that each member of Team USAFA plays a critical role towards minimizing our overall risk through good personal hygiene and effective social distancing—we must all take these responsibilities seriously.**

All must recognize that **when you risk exposure you are risking all of us and ultimately risk our mission**—graduating the Class of 20.

Though I remain impressed with all we have accomplished in such a short time, **it is clear that our work has just begun.** Together, let's stay healthy, help your co-workers stay healthy, and help the Class of 2020 reach their goal of graduation.

Thank you, JS