



UNITED STATES
AIR FORCE
ACADEMY



OPEN GROUP DISCUSSION BEST PRACTICES

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7 April 2022

Parent Group Infrastructure

- 501 (c)(3)
- Bylaws
- Policies and Procedures
- Access to information

Q: What other best practices do you have?

Regular Board Meetings

- Plan for the coming year
 - Set event dates
 - Volunteers

- Quarterly Board Meetings
 - Time management
 - Virtual or in person

Q: What other best practices do you have?

New Board and Officer Rotation

- **Staggered Board**
 - Fresh ideas
 - Consistency with senior parent guidance
 - The incoming class learns from the Alumni Families and Senior Parents
- **Hold Board elections earlier in the year**
 - Suggested February so new elected President can attend USAFA PCP Conference
 - Suggest new board members have time to shadow outgoing board members
 - Encourage transparency
 - Set expectations
 - Share ‘tribal knowledge’ of duties
 - Training for incoming Board Members.

Q: What other best practices do you have?

Regular Member Meetings

- Local Venue, Member's House, Outdoor Venue, Virtual
- Themed meeting
 - Holidays
 - Food, décor, dress
 - Fun theme
 - Welcome back
 - Cook Off
 - Picnic
- Mentoring Gathering
 - Senior cadets chat to incoming cadets
 - Senior parents chat to new parents

- Packing Party (Cadet Care Packages)
- Recognition Boxes
- Graduation
- Social Party
 - Football Game
 - With other Service Academies

Q: What other events do you organize?

- **Recruitment/Retention**
 - Review list from USAFA Parent Liaison regularly
- **Contact New Appointee Family**
 - Email, call, text
- **Hold New Appointee Brunch/Gathering**
- **New Parent Welcome meeting in July**

**Q: What other opportunities do you offer
New Members?**

■ Etiquette

■ Facebook/Instagram

- Admin good at social media
- Share USAFA articles
- Events at USAFA/AOG/Local

■ Website

- AOG provide a free website platform
- Admins to update site

Q: What other best practices do you have?

- Be a staple in the community
- Liaise with local congressman/woman and senators
- Offer to be a resource for Academy night events
 - guest speaker
 - assisting with ALOs at the table
 - assist with logistics
- Be mindful of your actions/activities

Q: What other best practices do you have?



- Not main goal of group
- Support cadets
- Support USAFA
- To host events
- Morale packages
- Squadron Treats
- Taste of Home

Q: What other fundraising ideas do you have?



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Contact

Marie Nikovits – USAFA Parents’ Liaison

Email: usafa.ParentLiaison@afacademy.af.edu

(719) 333-3828 or Toll Free: (877) 268-3383

Carrie Clancy - AOG Parent Program Liaison, Association of Graduates

Email: carrie.clancy@aogusafa.org (719)510-2484

Bill Preston – Director, Parent and Family Programs, Association of Graduates

Email: bill.preston@aogusafa.org (719)373-2050

Katrina Claydon – Member Engagement Specialist, Association of Graduates

Integrity - Service - Excellence



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